



# Pastor/Director of Youth & Family Ministry

## Position Description

### Position Overview

The **Pastor** or **Director of Youth & Family Ministry** serves in partnership with the Lead Pastor to develop and execute a comprehensive strategy for the spiritual formation of teenagers and children at MCC. Their duties and responsibilities are outlined below.

### Duties and Responsibilities

#### Student Ministry (70%)

- **Oversee** Student Fellowship: the student ministry of MCC.
- **Organize** weekly meetings for our middle school and high school groups.
- **Teach** age-appropriate lessons from God's Word.
- **Recruit, train, and regularly meet** with members of our middle school and high school leadership teams.
- **Supervise** the set-up, break down, organization, and clean-up of church facilities used by our Student Fellowship ministry.
- **Invest** in the lives of our students individually and in small group settings.
- **Coordinate** and **supervise** Sunday school classes for middle school and high school students, including the recruitment and training of teachers.
- **Develop** a comprehensive learning plan for students in 6<sup>th</sup> through 12<sup>th</sup> grade.
- **Plan** regular special events for students including summer activities, fund raisers, and retreats.
- **Establish** trusted relationships with school districts in our area.
- **Engage** in evangelism with unbelieving teenagers who live in our area.

#### Children's Ministry Team (20%)

- **Provide** oversight, training, and support for our Children's Ministry Team.
- **Meet** monthly with our Children's Ministry Team, including our Nursery Coordinator, Children's Sunday School Coordinator, Children's Worship Coordinator, and Vacation Bible School (VBS) Coordinators.
- **Recruit** teachers and volunteers as needed.
- **Teach** the Children's Worship Lesson at least once per month.
- **Assist** our VBS Coordinators as needed.

## Preaching & Presiding (10%)

- **Preach** 4-6 times per year.
- **Preside** over worship in rotation with other pastors and elders at MCC.
- **Participate** in weekly staff meetings.
- **Help** our AV or Music ministry teams during the service as needed.
- **Attend** monthly session meetings.

## Additional Expectations

- **Plan** and **teach** a Communicant Membership Class at least once per year.
- **Meet** monthly with the Lead Pastor for prayer and discipleship.
- **Attend weekly** staff meetings.
- **Attend quarterly** session meetings.
- Perform **clerical duties**, maintain files, scan and organize documents, and photocopy, as necessary.
- **Complete** other tasks as assigned by the Lead Pastor.

## Requirements and Qualifications

- **Bachelor's** or **master's degree** from an accredited University or Seminary
- **Potentially Ordainable** in the Presbyterian Church in America
- Excellent **written** and **verbal** communication skills
- **Relationally** and **socially** intelligent
- **Humility** in leadership
- **Organized**
- **Responsible**
- A **passion** for ministry to the next generation of Christians

## Time Commitment |

- 40-45 Hours and 5 days per week minimum
- Give ongoing attention to physical, spiritual, emotional health by maintaining healthy rhythms of work and rest.
- 4 weeks' vacation (20 working days) and 1 week study leave (5 working days)
- Every effort should be made to being absent no more than 5 Sundays per year.

### Interested?

Submit your CV, a Letter of Application, and a Letter of Recommendation to:  
Pastor Jason Leist | [jason@murrysvillechurch.com](mailto:jason@murrysvillechurch.com) | 419.305.8358