



Assistant Pastor of Family Ministries *Hudsonville Reformed Church (PCA)*

Effective Date: February 1, 2026

Position: Assistant Pastor of Family Ministries

Classification: Full-Time, Salaried

Reporting Relationships: Session (under the oversight of the Senior Pastor)

Application Submission: cdegraff@hudref.org

Position Overview:

The Pastor of Family Ministries provides pastoral leadership, vision, and oversight for the church's family ministries, from birth through young adults and young married couples. This pastor serves under the authority of the Session and in close partnership with the Senior Pastor and pastoral staff.

The Pastor of Family Ministries is responsible for cultivating a covenantal, Christ-centered vision of discipleship that equips families to love God, love one another, and make disciples in the home, the church, and the world. This role emphasizes relational ministry, theological faithfulness, and the integration of the church's teaching ministry across generations.

Primary Responsibilities

Young Adult & Young Married Ministries

- Provide pastoral leadership and oversight for Young Adult and Young Married ministries.
- Develop and implement intentional, relational discipleship pathways.
- Recruit, mentor, and equip leaders for related ministry teams.
- Foster meaningful Christian community through teaching, fellowship, and shepherding.
- Meet regularly with young adults and young married couples for discipleship, encouragement, and pastoral care.
- Provide teaching and resources that support biblical marriage, parenting, and household discipleship.

Children's Ministry (Birth–5th Grade)

- Provide pastoral oversight of all children's ministry programs and leaders, including the Director of Children's Ministry, Nursery Coordinator, GEMS Coordinator, and Head Cadet Counselor.
- Ensure that each ministry team is well-staffed, trained, supported, and aligned with the mission and theology of the church.
- Meet regularly with ministry coordinators for prayer, encouragement, and accountability.
- Develop and oversee a unified and sustainable ministry calendar and program structure.
- Oversee training and equipping of teachers and volunteers in both pedagogy and theology.
- Regularly assess the effectiveness of children's ministry programming and recommend improvements to the Session as needed.

Collaboration & Partnership

- Work collaboratively with other pastors, staff, and ministry leaders to promote integrated discipleship across the church.
- When appropriate, partner with other churches or ministries in a manner consistent with PCA theology and polity.

Preaching, Teaching, and Pastoral Care

- Preach periodically in corporate worship in consultation with the Senior Pastor and under the oversight of the Session.
- Assist in leading elements of worship services.
- Teach Sunday School classes or other educational opportunities as assigned.
- Provide pastoral care and biblical counseling to individuals and families.
- Be available to lead or assist with pre-marital counseling, weddings, and funerals as requested.

Administrative & Polity Responsibilities

- Participate in pastoral staff meetings and ministry leadership meetings.
- Assist with the assimilation of visitors and new members when needed.
- Attend Session meetings when requested by the Session.
- Maintain appropriate involvement in presbytery and denominational life.
- Participate in annual evaluations of staff and key volunteers.
- Develop and manage ministry budgets within assigned areas, in coordination with the Session.
- Oversee implementation and compliance with the church's Child Protection Policy, including training and background checks.

Qualifications

Spiritual & Theological Qualifications

- A clear profession of faith in Jesus Christ and a life marked by godly character consistent with 1 Timothy 3 and Titus 1.
- Ordained (or ordainable) as a Teaching Elder in the Presbyterian Church in America.
- Full subscription to the Westminster Confession of Faith and Catechisms, or willingness to state any exceptions according to PCA practice.
- A demonstrated commitment to Reformed theology, covenantal discipleship, and the ordinary means of grace.

Education & Experience

- Master of Divinity (MDiv) or equivalent from an accredited seminary.
- Experience in pastoral ministry, particularly with families, children, youth, or young adults, preferred.
- Demonstrated ability to lead, mentor, and equip staff and volunteers.
- Experience working within a presbyterian form of church government is strongly preferred.

Skills & Dispositions

- Strong interpersonal and pastoral care skills, with a heart for relational ministry.
- Ability to teach clearly and faithfully from Scripture.
- Organizational and leadership skills appropriate for a growing, mid-size congregation.
- A collaborative spirit and willingness to serve under the authority of the Session.
- A shepherd's heart with a passion for the spiritual formation of families across generations.