



DIRECTOR OF COMMUNITY LIFE

Principal Function

Responsible for the health, growth, structure, and function of community life at Pacific Crossroads Church, particularly community groups and discipleship opportunities in alignment with the vision and mission of the church.

Specific Responsibilities

Community Group Leadership and Support

- Implement an annual strategy plan for community groups in alignment with the PCC ministry plan.
- Oversee the use of the CG health tool to track and improve the health of community groups and assess opportunities for multiplication when indicated.
- Supervise CG coaches and recruit new ones as needed.
- Shepherd CG leaders in their role as spiritual leaders of the church.
- Visit all CG's one time per year and, if circumstances warrant, additional visits.

Discipleship Leadership and Support

- Initiate and oversee church-wide discipleship offerings which include seminars, classes, Bible Studies, Discipleship Groups, and online interactions based on the needs of the church.
 - Identify teachers, approve curriculum, coordinate meeting spaces and logistics.
 - Discipleship Classes to include, spiritual gifts, prayer, bible reading
- Create and supervise Discipleship Groups that include Bible reading, prayer, and application of the Gospel.
 - Single-sex groups of 4 individuals per group
- Coordinate large group discipleship gatherings for fellowship, teaching and discussion for those in the discipleship groups.

Community Life Development

- Facilitate opportunities for new and regular congregants to be involved and connected in the life of the church.
- Coordinate volunteers for men/women's fellowship events.
- Create points of connection for new visitors to PCC.
- Establish and implement a rubric to help congregants develop from "visitor" to "leader" at PCC.

Other Related Responsibilities

- Oversee Membership Classes – ensure membership is achieved from invitation to class, set up elder interviews, vows and connecting into the life of the church and service.
- Plan and coordinate Ministry Fairs
- Maintain and update CG group information and website / planning center data.
- Maintain connections with church members in order to identify leadership potential.
- Identify testimonies/growth stories.
- Other duties as assigned
 - Care Training
 - Welcome Team
 - Connect Cards and Online Requests

Additional Responsibilities as a PCC Employee

- Maintain a vital, growing personal walk with the Lord through regular Bible Study, prayer and meditation.
- Be a member of Pacific Crossroads Church, or plan to become one within 3 months of employment.
- Adhere to all policies in the Employee Handbook.
- Works the Sunday service as part of your regular weekly work schedule.

TO APPLY

Please submit your cover letter, resume/cv, and two professional references (references will not be contacted without prior notification) to Tracy Thompson at tthompson@pacificcrossroads.org. Please use the subject line: Director of Community Life Application – [Your Name]. We appreciate your interest in this significant role and will contact candidates whose qualifications best match our needs. Thank you for your prayerful consideration.