

The Covenant Presbyterian Church
Director of Children's Ministries
Position Description (Part-time)

Covenant Presbyterian Church, a member of the Presbyterian Church in America (PCA), is located in Saint Louis, Missouri.

Purpose:

The Director of Children's Ministries provides direct oversight of the children's ministries of The Covenant Presbyterian Church. This position reports to the Senior Pastor.

Profile:

Ministry passions include:

- Love for children: passionate about seeing kids grow spiritually
- Spiritual maturity: by God's grace, seeks to model godly living to children
- Creative thinking: injects a good balance of fun and play into ministry
- Gifts in communicating: excels at explaining God's truth to children
- Visionary thinking: a long-term view of the spiritual development of children
- Building others up: encouragement and equipping of families and volunteers
- Management skills: able to lead volunteers, manage resources, and complete administrative tasks
- Intergenerational Ministry: a comprehensive approach to ministry from cradle to grave

Ministry goals include:

- Investment: willing to make a commitment to provide stability
- Teamwork: desires to be part of a ministry team
- Initiative: capable of taking a vision and applying it to the Children's Ministry

Primary Duties and Responsibilities:

This position works with a Nursery Coordinator, Roots Facilitator, and Children's Ministry Committee to run the programming from cradle to sixth grade. The Director of the Children's Ministry will help provide opportunities for parents to learn and grow in discipleship of their children. The primary objectives are to lead the church in nurturing and discipling children and serving as a resource to parents and families in order to assist them in developing godly Christian homes. These duties fall into three main categories: leadership, discipleship, and administration.

Leadership:

- Serve as a liaison to the pastoral staff and appropriate ministry leaders to ensure that children are integrated into all church ministries to the degree possible
 - Attend Staff Meetings
 - Attend and Lead Children's Ministry Committee Meetings
 - Children's Ministry Committee will help provide the following:

- Volunteer recruitment, input on curriculum selection, school and ministry cohesion, VBS help, communication with parents, and event planning and management.
- Provide general oversight for the following children's ministry programs
 - Children's Sunday School
 - Children's Worship
 - Vacation Bible School
- Oversee special children's ministry events

Discipleship:

- Recruit, train, develop, and oversee a team of adult leaders who have a passion for shepherding and discipleship of children
- Mentor children and families, and help the church support them in times of need

Administration:

- Update and maintain safety and other policies for children's ministries in conjunction with other ministries in the church.
- Work with others to review and select curriculum materials and educational tools for each of the children's ministry programs, as well as maintain an overarching scope and sequence.
- Adapt materials and spaces to ensure children with special needs or particular challenges receive a full "welcome."
- Work with the church property manager to ensure appropriate use and maintenance of the children's ministry area and maintain a neat and organized children's ministry space
- Purchase resources and supplies to use throughout the program
- Oversee the development and implementation of the children's ministry's budget
- Provide a monthly report of children's ministry activities to the Session

To Apply:

Please send a résumé and short letter of interest to pastor@cpcstl.org. We'd love to talk with you about how you might serve the next generation in our church!