



EXECUTIVE DIRECTOR JOB DESCRIPTION March 2025

Overview: The Executive Director serves in a full-time capacity to serve the mission and vision of the Reach South Texas Church Planting Network, under the oversight and authority of the RST Board of Trustees and the South Texas Presbytery.

Job Duties:

1. **Administration and Oversight of Network Operations** - The Executive Director is responsible to oversee the day-to-day operations of the Network, ensuring the financials are in order, disbursements are made, communication with churches is clear and consistent, and that the Board and Presbytery are apprised of ongoing work of the Network. The Executive Director has the power to hire and fire PT staff, within approved budgets, to support the work of the Network.
2. **Church Planter Recruitment** - The Executive Director is responsible to oversee and promote the recruitment of new church planters, in conjunction with MNA staff and other members of the RST Board and the South Texas Presbytery, particularly the MNA Committee.
3. **Church Planter Development** - The Executive Director is responsible to oversee the development of church planters and apprentices on the field in South Texas Presbytery, in conjunction with the MNA Committee of the presbytery. This entails work such as supporting and supplementing the strategy and vision of each plant, ensuring each planter has adequate coaching, and providing pastoral care for the planter or apprentice and his family.
4. **Vision and Strategic Planning** - The Executive Director will devote time to crafting vision and strategic planning for future plants and plans of the Network, in conjunction with the MNA Committee of the presbytery and the RST Board. Special focus will be given to church planting and revitalization in the Rio Grande Valley.
5. **Church Revitalization and Support** - The Executive Director will make himself available to assist churches in gospel renewal, strategic planning, and leadership at the

request of any local church Session within South Texas Presbytery. This includes preaching, teaching, vision-casting, and begin present in local churches.

Please submit a resume, MDF, and one page summary cover letter detailing your qualifications and desire to lead the church planting initiatives of Reach South Texas.

Contact Information:

Send cover letter, resume, and MDF to:

Wade Coleman (Interim Chairman)
Wade@Reachsouthtexas.org