

# ASSISTANT PASTOR



Friendly Hills PCA  
Jamestown, NC 27282

## CHURCH PROFILE PACKET

# *Hello from FHC!*



On behalf of the Search Committee and the leadership of Friendly Hills Church, I would like to thank you for taking the time to review this packet and prayerfully consider the possibility of joining us in ministry here in Jamestown, NC.

As a growing church in a rapidly developing community, our Session and church leadership recognize the importance of focused attention on the discipleship of our members and attendees. We are seeking a team player and proven leader who is passionate about the opportunity to manage, train, and equip the saints for the work of ministry. Could that be you?

If this opportunity aligns with your calling and desire to serve, we encourage you to read through this packet and submit your resume for consideration. Please send your resume and MDF to [carolp@friendlyhillschurch.org](mailto:carolp@friendlyhillschurch.org). Once received, the FHC Search Committee will notify you of the next steps.

We trust that the Lord will guide both you and us as we seek His will for this position. We look forward to hearing from you and learning more about how God has equipped you for this work.

Grace & Peace,

*Nathan Kline - Senior Pastor*

# INCLUDED IN THIS PACKET

## WHO IS FHC?

Get to know us. We look forward to getting to know you!

## QUALIFICATIONS & COMPENSATION

Find out specifics on who and what we are looking for in our Assistant Pastor, as well as what you can expect for compensation.

## JOB DESCRIPTION

Consider the required responsibilities of this position and evaluate your "fit" for the job.

## CHURCH PROFILE FORM

This provides you with a snapshot of FHC and the priorities of this position.

## APPLICATION

Email us your resume and MDF at [carolp@friendlyhillchurch.org](mailto:carolp@friendlyhillchurch.org)



# THE TRIAD

Friendly Hills Church. . .

Located in Jamestown, NC, at the heart of the Piedmont Triad—which includes Greensboro, Winston-Salem, and High Point—our community is strategically placed by God to serve this growing region. Likewise, our church membership has grown in response, creating a vibrant community within our midsize congregation of 219 members, dedicated to faith, service, and connection with the people around us.



## DOWNTOWN GREENSBORO

Greensboro was founded in 1808 in honor of Revolutionary War Gen. Nathanael Greene. The downtown and surrounding areas are constantly being renewed and expanded. Greensboro has maintained its small town feel while having access to big-city amenities. Greensboro Downtown Parks welcomes over 240,000 people annually and offers over 450 free programs each year. (17 mins away)



## TRAILS, & GREENWAY

The Greensboro trail system is a network of natural and paved trails designed for walking, hiking, biking, or simply enjoying the outdoors. With more than 100 miles of trail, users will have the opportunity to explore all our community has to offer, from our award-winning public art along the Downtown Greenway to the serene hiking and mountain biking trails skirting our three city lakes.



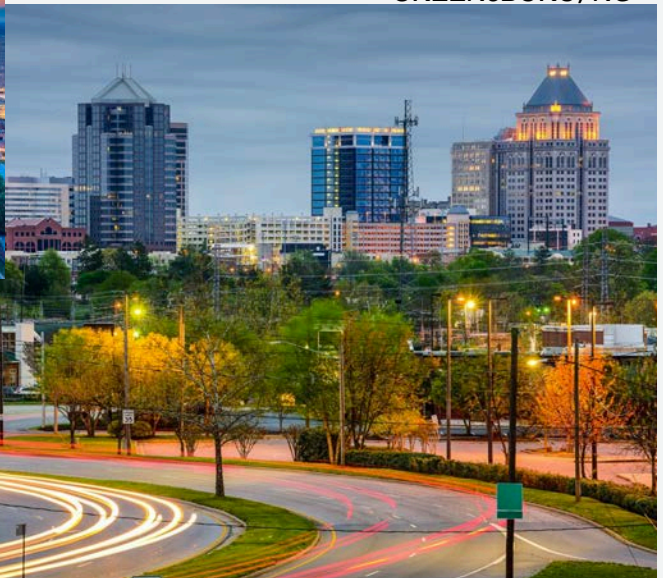
## SURROUNDING REGION

Our church is located less than a two-hour drive away from Charlotte, NC, the beautiful mountain town of Boone, and three and a half hours from SC Myrtle Beaches. There is opportunity for adventure around every corner.

WINSTON SALEM, NC



GREENSBORO, NC



HIGH POINT, NC

More in the Core: Moving To North Carolina



# VISION STATEMENT:

God Loves us with an everlasting love compelling us to love God wholeheartedly, to love His church visibly, and to love our neighbor selflessly.

We strive in everything we do to love God with all our heart, soul, mind, and strength. We seek to love one another in a way that visibly demonstrates our care and commitment to those around us. We aim to love our neighbors through willing self-sacrifice, ensuring we care for them well.

## WHO IS FHC?

In 1984, Friendly Hills Church (FHC) began as a home Bible study hosted by Walt Kendall, a young PCA "Mission to North America" church planter. Under Walt's leadership, the church—originally named Harvester Presbyterian Church—met in homes, a hotel, and a public elementary school "cafetorium" for four years. As the congregation grew, we moved into a remodeled firehouse and eventually purchased property in the 1990s, centrally located between Greensboro, High Point, and Jamestown.

FHC has remained committed to spreading the gospel through missions, discipleship and church planting. In 2011, we planted Christ Church Greensboro, and in 2024, we are sending out Rev. Chris Jessup as a church planter to Burlington, NC.

We are dedicated to discipleship from the cradle to the grave, believing that children's and youth ministries is a vital means of sharing the gospel. Our hope is to see God foster genuine community among us to fulfill these goals.

Our church family currently includes 200 members and 58 non-communing members. We have a vibrant and growing group of young families, as well as an active senior ministry known as the Just Older Youth (JOY) group. Our staff includes three full-time positions and six part-time staff members. We are now seeking to fill our third full-time position.

**love God. love His church. love our neighbors.**

# WHO IS FHC?

SERVANTS  
DISCIPLES  
CHILDREN



BELIEVERS



FAMILY



WOMEN

CREATORS



LEADERS



WORSHIPERS  
YOUTH





Office of the Stated Clerk  
1700 North Brown Road, Suite 105, Lawrenceville, GA 30043  
Phone 678-825-1000 Email: [pastorsearch@pcanet.org](mailto:pastorsearch@pcanet.org)

### CHURCH PROFILE FORM

Revised 8/2017

☐

Check here if you would like to be added to our Ministry Opportunity List  
([www.pcaac.org/get-involved/pastoral-job-positions/](http://www.pcaac.org/get-involved/pastoral-job-positions/))

#### PART I -- BASIC DATA

1. NAME OF CHURCH: \_\_\_\_ Friendly Hills Church \_\_\_\_\_

ADDRESS: \_\_\_\_ 1450 Guilford College Rd; Jamestown, NC 27282 \_\_\_\_\_

TELEPHONE: \_\_\_\_ 336-292-7788 \_\_\_\_\_ PRESBYTERY: \_\_\_\_ Piedmont Triad \_\_\_\_\_

2. NAME OF PULPIT COMMITTEE CONTACT PERSON: \_\_\_\_ Pam Simpson \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_ carolp@friendlyhillchurch.org \_\_\_\_\_

#### 3. TYPE OF COMMUNITY

Inner City \_\_\_\_\_  
Urban (Downtown) \_\_\_\_\_  
Urban (Residential) \_\_\_\_\_  
Suburban \_\_\_\_ X \_\_\_\_  
Small Town \_\_\_\_\_  
Rural \_\_\_\_\_  
College \_\_\_\_\_  
Retirement \_\_\_\_\_  
Resort/Recreational \_\_\_\_\_  
Agriculture \_\_\_\_\_

#### 4. TYPE OF CHURCH

Church with Multiple Staff \_\_\_\_ X \_\_\_\_  
Church with Solo Pastor \_\_\_\_\_  
Mission Church \_\_\_\_\_  
Non-PCA Church \_\_\_\_\_  
Overseas Church \_\_\_\_\_

#### SIZE CHURCH

5. Under 100 members \_\_\_\_\_  
101-250 members \_\_\_\_ X \_\_\_\_  
251-500 members \_\_\_\_\_  
501-800 members \_\_\_\_\_  
801-1,000 members \_\_\_\_\_  
1,001-1,600 members \_\_\_\_\_  
Over 1,600 members \_\_\_\_\_

6. TYPE OF POSITION VACANT

Pastor (Solo) \_\_\_\_\_  
Senior Pastor \_\_\_\_\_  
Associate Pastor \_\_\_\_\_  
Assistant Pastor   X  \_\_\_\_\_  
Interim or Supply \_\_\_\_\_  
Lay Professional \_\_\_\_\_  
(e.g. Educator, Musician) \_\_\_\_\_  
Pastoral Counselor \_\_\_\_\_

7. CONGREGATIONAL INFORMATION

Average Attendance   210  \_\_\_\_\_  
# of Adults over 65   70  \_\_\_\_\_  
# of Adults under 65   70  \_\_\_\_\_  
# of Teens   40  \_\_\_\_\_  
Number of Children   20  \_\_\_\_\_

8. FINANCIAL INFORMATION

Total Income   \$693200  \_\_\_\_\_  
Benevolent Disbursements   24100  \_\_\_\_\_  
Church Expenses   675144  \_\_\_\_\_  
Ministers Compensation Package   70-80K  \_\_\_\_\_

9. MANSE:

(a) Does the church have a manse?   Yes     X     No   (b) If "yes," is the pastor expected to live in the manse?   Yes     No  

10. SCHOOL:

Does the church own or operate a school?   Yes     X     No  

11. PROGRAMS AND OUTREACH

<u>  Life on Life Missional Disc.  </u> _____	<u>  JOY Group  </u> _____
<u>  VBS  </u> _____	<u>  Community Groups  </u> _____
<u>  Kids' Connection  </u> _____	<u>  Small Group Bible Studies  </u> _____
<u>  Adult &amp; Children's SS  </u> _____	<u>  Women's Ministry  </u> _____
<u>  Easter Event  </u> _____	_____

**PART II -- PASTOR CRITERIA DESIRED**

**(Check all that apply)**

A. YEARS OF MINISTRY EXPERIENCE REQUIRED (may include ordained or nonordained experience):

None needed \_\_\_\_\_  
1-5   X  \_\_\_\_\_  
5-10 \_\_\_\_\_  
10-20 \_\_\_\_\_  
Over 20 \_\_\_\_\_  
No preference \_\_\_\_\_

B. Marital Status:

Single \_\_\_\_\_  
Married \_\_\_\_\_  
No preference   X  \_\_\_\_\_



### **PART III -- CONGREGATIONAL PRIORITIES**

THE CONGREGATION PLACES PRIORITIES FOR THIS MINISTER ON THE FOLLOWING:

**Check no more than six (6)** of the following twenty activities to indicate the highest priorities for this ministerial position.

#### **CHECK NO MORE THAN SIX (6)**

1. ☐ **WORSHIP LEADERSHIP:** Pastor and Session work to develop a rich worship life, educating the congregation for meaningful participation.
2. ☐ **PROCLAMATION OF THE WORD:** The word of God is preached with urgency and conviction, bringing it to bear on the changing needs of individuals, the community, and the world. High priority of pastor's time placed on sermon preparation.
3. ☒ **SPIRITUAL DEVELOPMENT OF MEMBERS:** Pastor shares members' struggles regarding the Christian faith, with opportunity provided for individuals and groups to reflect on beliefs, concerns, doubts regarding Christian understanding of the spiritual dimensions of life.
4. ☐ **CONGREGATIONAL VISITATION:** Church officers and pastor develop and carry out a systematic plan for visitation of the entire congregation with special attention to prospective members and those with special needs.
5. ☐ **HOSPITAL OR EMERGENCY VISITATION:** Those in hospitals or emergency situations are regularly visited; network developed to keep pastor and others informed of crisis situations; needs of ill or bereaved are met.
6. ☒ **CONGREGATIONAL FELLOWSHIP:** Emphasis placed in developing fellowship, helping members to know one another; groups encouraged which give members the opportunity to love and support one another.
7. ☐ **COUNSELING SERVICE:** A counseling program initiated for assisting those in and outside the Church; appropriate referrals made when needed.
8. ☐ **EVANGELISM:** Pastor and congregation share faith in Christ as personal Savior in total lifestyle; seek to lead others within and outside the Church to accept Jesus Christ; congregation is informed, trained, helped to establish effective evangelism programs for the church.
9. ☒ **DISCIPLESHIP TRAINING**
10. ☐ **ENCOURAGING THE MINISTRY OF THE LAITY:** Creative ideas and directions developed together with the Session; many persons with appropriate skills stimulated to become involved in services.
11. ☐ **MISSION BEYOND THE LOCAL COMMUNITY:** Awareness of the Church's worldwide mission and opportunities for corporate and individual involvement; specific projects identified: persons challenged to support, study and/or visit mission programs on six continents.
12. ☒ **DEVELOPMENT AND SUPPORT OF EDUCATION AND TRAINING PROGRAM:** Session and pastor identify the educational needs of persons of all ages and backgrounds, developing programs to meet needs; church education supported; educational goals are congruent with the total mission of the Church.
13. ☐ **TEACHING RESPONSIBILITY:** Pastor accepts an active teaching role, interpreting and teaching the Scriptures, theological concepts, history of the Church and current events; provides instruction for Church Officers; educational leaders, and confirms new members.
14. ☐ **INVOLVEMENT IN LOCAL COMMUNITY PROBLEMS AND ACTIVITIES:** Concern for identifying social problems in the community; work done with groups seeking solutions. Time and skills committed to community groups. Information and encouragement provided which enable members to become informed and involved.

15. ☐ CONGREGATIONAL COMMUNICATION: Two-way communication encouraged, information gathered and shared that will assist problem solving and decision making; varying opinions elicited and all encouraged to listen to opposing points of view.
16. ☒ ADMINISTRATIVE LEADERSHIP: Pastor accepts appropriate administrative responsibilities, in climate of delegated tasks and shared leadership; volunteers and professional staff encouraged to use their ideas and skills. Work done on developing accountability.
17. ☐ STEWARDSHIP AND COMMITMENT PROGRAMS: Session and pastor develop a planned stewardship education program to communicate the financial needs of the local church and mission beyond the local church; congregation challenged to commitment to Church's work.
18. ☒ EVALUATION OF PROGRAM AND STAFF: Systematic procedures used to evaluate programs and staff performance in accord with goals and objectives. Others trained to use these skills. Regular assessment and evaluation.
19. ☐ CONGREGATIONAL AND DENOMINATIONAL RESPONSIBILITY: Value placed on balance between local church and Assembly responsibilities. Congregation and Session know and are involved in the work of the denomination.
20. ☐ DIACONAL MINISTRIES: Ministering to the needs of those inside and outside of the Church.

#### **PART IV -- PASTORAL MINISTRY STRENGTHS OR EXPERIENCE DESIRED**

Please check **NO MORE THAN SIX (6)** primary pastoral ministry strengths or experience expected for this position.

☐ Preaching      ☒ Teaching      ☐ Evangelism      ☒ Discipleship      ☐ Worship Leadership  
☐ Team Work      ☐ Counseling      ☐ Youth Work      ☒ Leadership Training      ☒ Church Administration  
☒ Christian Education      ☐ Singles Ministry      ☐ Stewardship      ☐ Diaconal Ministry      ☐ Ministry to Seniors  
☒ Pastoral Visitation      ☐ Community Service      ☐ College & Career Ministry

# REQUIREMENTS & COMPENSATION

We are looking for a man who desires to shepherd people through leading a dynamic family ministries staff, equipping members for the work of ministry, and preaching and teaching. A man who cares deeply for people through the joys and difficulties of life and uses the tools of the pastorate to do so by visiting in homes or hospitals and inviting people to experience hospitality through example. A man who can lead and administer the church skillfully, cooperating with the lay leaders to train them up, and set them on the task of leading. A man who cares well for the staff under his authority, shepherding them with skill and gentleness. A man who prays for the people and leads people in how to pray.

If this is your desire and you wish to serve in a vibrant environment, then this is the job for you!

**Here are three main areas we are looking to cover with pastoral care.**

## **I.Ministry to families.**

- Overseeing the Nursery Director, Children's Sunday School Director, and our Youth Ministry Director.
- Helping, encouraging, and teaching our young families in bringing their children up in the nurture and admonition of the Lord.
- Organizing and assisting as needed with Community Groups.

## **II.Assimilation of new members.**

- Working with the greeting and connecting ministry making sure our way of connecting with visitors is effective and dynamic.
- Recruiting and training new volunteers to the greeting ministry.
- Seeing visitors through to membership by guiding them through the inquirers class, to engagement in discipleship, and to partaking in the ministry of the church.

## **III.Preaching and Teaching:**

- Preaching 10-12 Sundays a year, assisting with funerals and weddings as needed.
- Teaching in Adult, Youth, and Children's Sunday School classes on an as needed basis.
- Training in Discipleship.

**Salary and Benefits will range from 70k-80k.**



# THANK YOU!

We appreciate your interest in the position of Assistant Pastor at Friendly Hills Church. We look forward to receiving your application.

[www.FRIENDLYHILLSCHURCH.ORG](http://www.FRIENDLYHILLSCHURCH.ORG)

