



## Overview

The Lead Pastor shall be responsible to provide leadership in the overall life and ministry of the church with a focus on preaching, teaching, gathering, leading groups, and training of officers and volunteers. We are seeking a man who is able to coordinate ministry activities and communicate well with our congregation.

Reports To:  
Tidewater Presbytery

## About Grace Presbyterian Chesapeake

Grace Presbyterian Church in Chesapeake started in 2010 as a church plant from Trinity Church in Norfolk. Started by Bob Willets, Grace particularized in 2015 and has grown to 144 communing members and 110 attending on an average Sunday. Grace meets on Tidewater Community College's Chesapeake Campus and is working toward finding a permanent building.

The church is currently served by six deacons, four ruling Elders, and one full-time Teaching elder, Associate Pastor Alvin Lin, who joined in 2019. Presently, the church is served by a staff comprised of a full-time associate pastor, a part-time worship director, part-time administrator, part-time children's ministry director and youth ministry assistant, and another part-time youth ministry assistant.

Grace's worship seeks to honor the spirit of confessional, historically-rooted, gospel-rich worship that is God-centered, reverent, joyful, participatory, and blended in musical style. We draw from the traditional hymnody of the faith and theologically rich contemporary songs, using a variety of instruments. The Lord's Supper is celebrated weekly.

Grace averages 110 worshippers each week, and roughly \$7,000 in tithes and offerings toward an annual budget of \$370,000. Approximately 10% of the budget goes to missions and presbytery works.

Grace offers a variety of places to use spiritual gifts, to grow in grace, and to bless others. See the ministries described on the church [web page](#).

Our mission statement summarizes the two greatest commandments our Lord gave us: *Love God. Love Neighbor.*

## Job Description

### Responsibilities

#### 1. Corporate Worship Services

- Planning and leadership of the morning worship services of Grace PCA.
- Primary preaching responsibilities (approximately 40 times per year).
- Preaching and teaching ability that includes faithful biblical exegesis and memorable personal and corporate application of God's word with enthusiasm, excitement, and passion.

#### 2. Teaching

- Take an active role in Christian Education and identify and develop staff and lay teachers.
- Support small group leaders with the goal of developing Grace's community group ministry.
- Oversee new member's classes and provide training through confirmation of content and support of leaders.
- Shepherd elders and their families including discipleship and mentoring relationships in shepherding.

#### 3. Session

- Moderation of Session meetings of the church including setting of the agenda and delegating of tasks which the Session has agreed to undertake.
- Encourage and coach the Session in the spiritual oversight of the church and its members.
- Organize and lead periodic Session retreats for study, nourishment, and fellowship.
- Submit annual Pastor Review of fulfillment of duties and satisfaction with his role.

#### 4. Staff

- Moderate weekly staff meetings of the employees of the church.
- Lead regular discussions of how each staff member's work and ministry fulfills the mission and vision of Grace and provide oversight for ongoing ministry and new initiatives.
- Provide annual reviews of staff's fulfillment of duties and satisfaction with their role.
- Ensure ministry leader oversight is occurring through the Session and staff, and support the Session and staff in this as needed.

#### 5. Vision

- Communicate the vision of the church to the congregation through sermons, sermon applications, and ministry opportunities.
- Plan and lead informational/congregational meetings (in addition to the annual congregational meeting) that update the congregation and gain support for existing and new ministry endeavors and discuss the mission and vision of the church.

#### 6. Shepherding

- Development of an overall plan (with the Session) of shepherding of church members and encourage and train elders to do so.
- Ensure visitation of shut-ins regularly either by personal visit or delegation to Elder or Deacon.
- Hospital calls as necessary.

#### 7. Spiritual Growth

- Be available to team leaders and Bible Study leaders and offer coaching.
- Work with the Session to confirm that the ministries and programs of the church are supporting the church's vision for discipleship
- Encourage, participate, and provide opportunities for prayer corporately through prayer meetings.

#### 8. Church Officers

- Identify potential future candidates for church office and facilitate training and mentorship programs.
- Responsibility for facilitating communication and cooperation between the Deacons and the Session.

## 9. Miscellaneous

- Representation of the church at Presbytery and General Assembly of the PCA.
- Expected to attend at least one other conference per year that would assist in carrying out the duties of Lead Pastor (at Church expense).
- Must be in a mentorship/discipleship relationship with somebody encouraging, feeding, and providing accountability.

## How to Apply

To apply, please submit:

- Cover Letter
- Resume
- MDF
- Contact information for three references (two professional and one personal)
- Link or recording of 2-3 sermons

to [psc@gracechesapeake.com](mailto:psc@gracechesapeake.com)

We look forward to hearing from you!