

Uptown Church

Job Description

Title: Associate Pastor

Reports To: Senior Pastor

Workload: Full-time

If interested, please contact: ryan@theshepherdsstaff.com

Summary

Organizationally, this position oversees key community ministries for the overall purpose of soul care and discipleship/ formation. This means leading, managing, and keeping accountable the leaders of the following groups and ministries (or running these ministries directly): Life Groups, Discipleship Groups, Adult Education, Children's ministry, Youth ministry, Men's and Women's ministries, the Gathering (Young Adults), and shepherding (through the elders and deacons). As a teaching elder, this position is responsible for general pastoral duties including teaching, preaching, pastoral care and counseling, and discipleship.

Job Responsibilities Overview

- Strategic planning with leadership team, including integration with areas of vision.
- Preaching, teaching, and ministering the Word.
- Oversight of ministries and groups mentioned above.
- Pastoral care, shepherding, and meeting with members and attendees.
- Discipleship through individual engagement and across the community of Uptown.
- Mobilization & connection of volunteers, members, & staff, from broad to particular opportunities.
- General pastoral responsibilities of shepherding, counseling, preaching & teaching.

Ideal characteristics and traits

- Vibrant spiritual life, evidenced by a deep love for God and people and marked by constant renewal in the Gospel
- Is winsomely and implicitly Reformed (as opposed to tribal and explicitly Reformed). As a strong interest in reaching people in a post-Christian society

- Possesses a strong desire to see others grow in Christ. “Discipleship” is in their DNA
- Has strong leadership, management, and accountability qualities (LMA)
- Has significant ministry experience
- Is well-organized, likes detail, and can make vision a reality (integrator)
- Is an effective communicator, has strong preaching and teaching gifts
- Is a team-player and fits well on the Uptown staff team.
- Faithful commitment to our ordination vows; ordained (or ordainable) in the PCA (education includes a Masters in Divinity)