



616 Prospect Ave. • West Orange, NJ 07052
Phone: 201-648-5417 • Web: www.covenantnj.com

Job Description for Pastor of Youth and Families

Title: Assistant Pastor of Youth and Children's Ministry
Job Status: Full time, Salaried
FLSA Status: Exempt
Schedule: Flexible, 40+ hours per week, twice per week at Covenant Fellowship Church ("CFC") office
Reports to: Session with day-to-day oversight from Senior Pastor
Salary: TBD
Benefits: Health, retirement, long-term disability and life insurance

POSITION SUMMARY

The Assistant Pastor of Youth and Families is charged with working with the Session to disciple the children and youth of CFC from the toddlers up through our college students. This role includes leading of the youth group, leading of the college ministry, oversight of the Children's Ministry, and pastoral care to the families of the children and youth. He will also assist the Senior Pastor in periodic preaching, leading worship, and other duties as requested.

QUALIFICATIONS

- Demonstrates a deep Gospel-humility, while also being confident and passionate about accomplishing great Kingdom purposes in reliance on the power of the Holy Spirit.
- Affirms core beliefs and doctrinal standards of CFC, and models the life of a disciple who embodies CFC's Purpose, Vision, and Values.
- Exhibits leadership with strong interpersonal skills that can adapt to various personalities and contexts.
- Evidences Godly character in personal life, family relationships and ministry and a demonstrated desire to grow both spiritually and professionally.
- Remains free from addictions.
- College and Seminary degree; experience preferred.
- Ordained or ordainable in the Presbyterian Church in America (PCA).

RESPONSIBILITIES & DUTIES

Youth Ministry (50%)

- Develop and execute overall vision for Covenant Youth;
- Oversee all aspects of the maintenance and growth of Covenant Youth;
- Lead the worship service for Covenant Youth Juniors every Sunday;
- Meet with students one on one weekly;
- Pray for the students and volunteers of Covenant Youth;
- Train student leaders that can help lead and serve Covenant Youth;
- Lead weekly Friday Night Fellowship;
- Provide counseling for students and parents as needed;
- Organize and lead two retreats a year (summer and winter);
- Plan fellowship outings and/or outreach opportunities throughout the year (at least 1 per quarter); and
- Help organize and lead yearly summer mission trips to Red Lake (or other locations).



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Children's Ministry (20%)

- Provide leadership, training, support and oversight for the Children's Ministry;
- Help recruit teachers and volunteers as needed; and
- Oversee special events (Hallelujah Night, Christmas presentations, programming at All-church retreat, etc.).

College/Young Adult Ministry (20%)

- Help lead college/young adult community group;
- Develop and lead programs/Bible studies/activities for college students and young adults;
- Provide pastoral care to college students (both local and out of state).

Other (10%)

- Preach and lead worship as requested by the Senior Pastor to the adult congregation;
- Attend and help lead monthly Saturday morning prayers;
- Help with special events as needed;
- Help with summer programming (e.g., Vision School) as needed; and
- Presbytery attendance and involvement in committees.

APPLICATION

To apply, please send a one-page cover letter, resume and two sermon recordings to admin@covenantnj.com.

ABOUT COVENANT FELLOWSHIP CHURCH

CFC is a Gospel-centered, loving community aspiring to joyful obedience to the Lord shown in gospel-advancing acts of faith. As disciple-making disciples, we aim to participate actively in the Kingdom-building process by winning people to Christ and growing them up in Christ, to live out our vision to see lives transformed by the gospel of Jesus Christ. CFC is a member of the Presbyterian Church in America (PCA). Located in West Orange, New Jersey, a suburban township within commuting distance to New York City, we are a mid-sized, predominantly Asian American congregation today. However, we welcome greater ethnic diversity within our church family and leadership staff as God provides.

Our purpose as a church is identical to our purpose as individual believers. In the words of the Westminster Shorter Catechism, that purpose is to glorify God and to enjoy him forever. Our vision is to see lives transformed by the gospel of Jesus Christ. To see that vision accomplished, our church focuses on four core values summarized by the acronym G.L.A.D.:

- Gospel-centered Biblical truth: We trust and treasure our Lord Jesus Christ, and endeavor to center all of our ministries and lives in Him, guided by Scripture, the living Word of God.
- Loving community: We are a church family, unified in Christ, committed to helping one another live out God's will for our lives and to loving one another the way that He has loved us so that the world might know that we are His disciples.
- Acts of faith: We aspire to joyful obedience, bearing the fruit of the Spirit and shining the light of the gospel into every sphere of life, all nations, and to the ends of the earth.



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- Disciple-making disciples: We aim to participate actively in the Kingdom-building process of 1) winning people to Christ (evangelism); 2) growing them up in Christ (discipleship); and 3) sending them out to proclaim Christ for the sake of making new disciples.
