

Pastor of Administration & Assimilation

Covenant Church PCA in Holland MI is looking for a full-time associate or assistant Pastor specially gifted in administration and who has the ability to inspire and motivate church members to use their gifts in service to the Kingdom of God through various ministries of the church.

Requirements Include

- Ordainable in the PCA
- In line with the standards of Covenant Church
- Commitment to attend Sunday School and morning and evening Worship services each Lord's Day
- Quality administrative gifts
- Stellar interpersonal skills
- Experience will be taken into consideration

Responsibilities

- Coordinating and staffing committees with volunteers
- Overseeing and staffing the Education Program
 - Coordinating Sunday School, Youth Groups, Small Groups
 - Develop and Supervise our Small Group Ministry
 - Lead a Small Group
- Overseeing the Shepherding Program
 - Providing training opportunities for church officers and potential elders and deacons
 - Coordinating yearly visits for elders and deacons
 - Participation in visiting the homes of members, especially our shut-ins.
- Prepared to preach and preside over sacraments when the Senior Pastor Is Absent

Salary – to be determined

Benefits

- Health and Life Insurance
- 4 Weeks Paid Vacation
- Sick Days as Needed

Please contact Ken Klett

Ken@covenantprez.com

616-834-4985