



Position Title:	Westside Kids Director
Reports To:	Family Ministry Pastor
Posting Date:	September 2023
Status:	Full-time, including Sunday hours

Westside Overview

Westside is a 16-year-old church with 700 members located in the westside of Atlanta. Our purpose is to embody and preview the Kingdom of God from Buckhead to Bankhead. Our Core Values are

1. **Prize the Heart:** Jesus changes us from the inside out, so we seek heart change that leads to life change.
2. **Embody Grace:** The way we live together in community is a critical part of how we communicate and experience the Gospel.
3. **Aim for Restoration:** We work to break down every barrier that divides people, especially along the lines of race, class and culture.
4. **Cultivate Place:** As much as possible, we strive to live, work, play and serve our neighbors on the Westside of Atlanta.
5. **Embrace Limitations:** God gives us limits for our good, so we don't try to do more than he has equipped us for, as individuals and as a church.

Overview of the Role

In collaboration with the Family Ministry Pastor, the Westside Kids Director will develop and implement clear vision and mission that builds a lasting children's ministry that embodies grace, service, and community and is supported by adult leadership.

Qualifications

- Specialized training and competencies in children's ministry
- A strong call from God to a church-based ministry to children, with an ability to:
 - shepherd adults to disciple children to mature into Christ-changed, hope-filled, productive adults.
 - develop and maintain doctrinally sound programs in a welcoming, child-friendly, and safe environment, providing relevant and clear Biblical teaching, being able to articulate a relationship with Christ to children.
 - understand the physical, social, moral, and spiritual development of children to share the Christian faith with both church and un-church children.
 - create an ethos in which children are learning to love across differences and work toward breaking down barriers of race, class, and culture.
- A commitment to the Church and to the Reformed faith as summarized in the Westminster Confession of Faith, including:
 - Agreement with Westside's core values and philosophy of ministry.
 - Church membership
 - Deep conviction of the primacy and authority of God's Word in faith and life.

- Convinced of and demonstrates the absolute necessity of an abiding, intimate walk with Jesus that is anchored in the grace of God.
- A Christlikeness that loves and includes all the diverse parts of the body of Christ, and models servant leadership with a positive attitude.
 - Is respected by peers who give accountability and provide stimulation for personal growth and ministry.
 - Being above reproach; has a teachable spirit; willing to submit to leadership; transparent, vulnerable, and accountable in all relationships.
- A commitment to excellence, demonstrated by self-motivated preparation, organization, punctuality, creativity, and solid time management skills.

Job Responsibilities

- Meet regularly with the Family Ministry Pastor for:
 - prayer, encouragement, mentoring, accountability, feedback, communication, and equipping in the Family Ministry vision, mission, policies, and procedures.
 - collaborating with other Family Ministry staff to develop a cohesive discipleship plan from infancy through 12th grade, including a commitment to help foster a positive team culture among fellow staff members.
 - creating, updating, and publishing a 12-to-18-month ministry calendar.
- Work with the Family Ministry Pastor to develop and lead the Westside Kids Ministry Team (paid and volunteer):
 - Recruit, train, and manage Westside Kids paid staff.
 - Provide regular opportunities for team prayer, exchange of ideas, mutual encouragement, and regular staff development.
 - Promoting Westside Kids, recruiting and directing volunteers from within the church membership, and then developing these adults.
- Administrative, including:
 - Directing and supervising all Westside Kids ministry needs (*Sundays, midweek, church-wide events, special events, VBS, etc.*).
 - Planning, implementing, and evaluating programs and events.
 - Delegating tasks, where appropriate, and maintaining volunteer accountability.
 - Organizing regular teaching schedules.
 - Westside Kids ministry budget oversight in consultation with the Family Ministry Pastor – including directing the purchase and preparation of all ministry equipment and supplies.
 - Ensure equipment cleaning and replacement is maintained.
 - Fully implement AWPC's Safe Church policy, including Ministry Safe with all staff and volunteers.
 - Oversight for Westside Kids social media pages.
 - Ensure timely communication to parents and leaders about upcoming events and needs.

Application

Interested candidates should submit a resume and one-page cover letter specifically explaining their interest in becoming the Westside Kids Director at Atlanta Westside Presbyterian Church. Please send your resume and cover letter to hr@atlantawestside.org by December 1, 2023 at 11:59pm EST.