



Westminster

PRESBYTERIAN CHURCH

The vision of Westminster Presbyterian is to know God in his glory, grow in grace together, and show the Gospel of Jesus Christ to our community and beyond.

Assistant Pastor of Family Discipleship

Assistant Pastor of Family Discipleship Overview

The Assistant Pastor for Family Discipleship (AP) shall oversee ministries for the children and youth of Westminster in a manner that encourages, supports, and complements the ministry of discipline and instruction that is Biblically given to their parents. The AP shall work with the Senior Pastor, ministry teams, and other staff to integrate these ministries into Westminster's vision to know God in his glory, grow in grace together, and show the Gospel to others. The AP shall report to the Session and the Senior Pastor.

Ministry Responsibilities

I. Children's and Youth Ministries

- A. Provide staff oversight and support for all children's and youth ministries
 - 1. Work with the Children's and Youth Ministry Teams
 - 2. Coordinate with the Session, Diaconate, and other ministry teams as needed
- B. Knowing God in his glory
 - 1. Encourage the participation of children and youth in corporate worship services
- C. Growing in grace together
 - 1. Encourage and support parents and families in discipling their children and youth
 - 2. Develop, support, and grow Christ-centered, grace-based discipleship ministries (e.g. Sunday School, youth group, retreats, fellowship events, etc.)
 - 3. Recruit, train, and equip volunteers who will teach, counsel, and care for children and youth (including nursery, Sunday School, etc.)

4. Provide direct teaching and pastoral care to children, youth, and their families as needed
5. Provide guidance and encouragement to help graduates assimilate into college or adult ministries with Westminster or another church

D. Showing the Gospel to others

1. Encourage children and youth to use their time and talents to serve in existing Westminster ministries
2. Develop, support, and grow Christ-centered, grace-based evangelistic and servant-oriented ministries in which children and youth can take part

II. Administration

A. Coordination and Oversight

1. Oversee the integration and effective use of digital tools (church software, website, social media, etc.) in support of all Westminster ministries
2. Work with the Director of Communications to manage and train staff, ministry leaders, and members in the best use of digital tools

B. Communication

1. Regularly inform and encourage the parents and families of children and youth
2. Regularly inform and encourage the volunteers within children's and youth ministries
3. Work with the Session and staff to inform and encourage the congregation about children and youth related matters

C. Stewardship

1. Oversee the selection, organization, and preservation of the children's and youth curriculum library
2. Oversee the acquiring, use, and maintenance of children's and youth ministry spaces, equipment, furniture, etc. (in conjunction with the deacons and ministry teams)
3. Financial
 - a) Collaborate with staff and church officers in the development of the annual budget, as well as any children's or youth related escrow accounts
 - b) Administer the use of children's and youth ministries funds

III. Other

- A. Provide liturgy leadership in corporate worship when requested by the Senior Pastor
- B. Preach in corporate worship services when requested by the Senior Pastor and Session

Qualifications

- I. Spiritual Maturity: The AP must be mature in his faith, with Spirit-led assurance of his own saving relationship with the Lord Jesus Christ.
- II. Belief: The AP must affirm the standards of the Presbyterian Church in America (*Westminster Confession of Faith*, Catechisms, and *PCA Book of Church Order*) as agreeable to and founded upon the Word of God.
- III. Knowledge: The AP must give sufficient evidence of his knowledge of the Holy Scriptures, as well as the doctrines, government, history, and worship of the PCA.
- IV. Character: The AP must be above reproach in his walk and Christlike in his character. He must affirm the sinfulness of fallen desires, the reality and hope of progressive sanctification, and be committed to the pursuit of Spirit-empowered victory over his sinful temptations, inclinations, and actions. The AP shall pass required background checks in order to minister to the children and youth of Westminster.
- V. Compassion: The AP must serve the church and the people of our community in a like manner to Jesus Christ, who came “not to be ministered unto, but to minister.” He shall demonstrate a personal desire and delight to see children and youth know Christ as Savior and Lord. He shall also demonstrate a compassionate concern for the parents and ministry volunteers who minister to the children and youth of Westminster and our community.
- VI. Experience: Preference will be shown to those with previous experience in ministry within the Church, especially in the areas of children, youth, and family discipleship. Preference may also be shown to those who have experience and gifts for administration and leadership.
- VII. Education: The AP must present evidence of having obtained a *Master of Divinity, or its equivalent, from an accredited theological seminary.

*Applicants who have not yet completed an M.Div., but who are in pursuit of said degree and are on track for licensure and ordination within the Presbyterian Church in America may inquire about the AP position.

Other

- I. The AP shall live within Laurens County in order to maximize ministry effectiveness
- II. The AP will devote 40+ hours each week to Westminster related duties.

- III. The AP will be entitled to four weeks of paid time off, not to exceed a total of four Sundays in absence.
- IV. The AP will be entitled to two weeks of professional development and/or guest preaching invitations, not to exceed a total of two Sundays in absence.
- V. The AP shall be subject to an annual ministry and personal review by the Session.

*Updated November 16, 2023