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# **JOB DESCRIPTION**

## **DIRECTOR OF MUSIC MINISTRIES**

REPORTS TO : SENIOR PASTOR

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### **Purpose of Position**

Provide gospel-centered leadership specific for the music ministries of Trinity Presbyterian Church. Serving as the “face of the ministry”, this position will work with paid and volunteer staff to serve God, Trinity and its members in worshiping the Lord through music and song. Position has overall responsibility for the organization and administration of activities supporting the music ministry.

### **Primary Responsibilities**

1. To support the Senior Pastor in planning all corporate worship.
2. To develop, lead and oversee all music ministries and musicians.

### **General Duties**

1. Develop and direct all music ministry activities.
2. Manage the logistics for the music ministry as a “mobile church” until building is completed later in 2024.
3. Assist in hiring; supervise and train departmental staff.
4. Recruit, develop and organize volunteer support teams.
5. Attend staff, department and session meetings as required.
6. Oversee teams who maintain A/V equipment.

### **Specific Duties**

1. Support Senior Pastor in planning worship by planning music for morning services, planning pieces that compliment the liturgy.
2. Direct musicians (including ensembles) via weekly rehearsals, leading on Sundays and at special services, hosting concerts and others events as deemed appropriate.
3. Perform and/or oversee administration of music ministry by maintaining the music library, overseeing instrument maintenance, A/V teams, podcast of services, events for music ministry, and support senior pastor in budget planning for worship and music.
4. Develop an annual concert series. Plan events and schedule performers; work with staff to execute communications/publicity strategy. Oversee logistics.
5. Encourage the spiritual growth of participants in music ministry.
6. Assist in shaping future sanctuary design to optimize musical performance and congregational singing.

### **Basic Job Requirements**

1. Vibrant personal faith in Jesus Christ. Reformed and evangelical.
2. Member at Trinity Presbyterian Church.
3. Proven team-builder; works well with others; ability to lead and follow.
4. Minimum of Bachelor’s Degree with Master’s Degree a plus.
5. Minimum of 3 years of experience in related ministry area(s).

This is a full-time position with competitive salary and benefits.

To begin the candidacy process, please submit a video leading a worship service with cover letter and resume to [staffing@trinityowasso.com](mailto:staffing@trinityowasso.com).