

## **Spring Cypress Presbyterian Church (PCA) Position Description: *Director of Music***

Spring Cypress Presbyterian Church, a growing and vibrant congregation of the Presbyterian Church in America, has an immediate opening for a Director of Music. To learn more about our church, please visit our website at: [www.springcypresschurch.com](http://www.springcypresschurch.com).

**Overview:** The Director of Music is responsible for leading the music ministries at all worship services and other church events; for selecting, arranging, create and conduct music for congregation, choirs, ensembles, and instrumentalists; for recruiting participants to and developing the music ministry of SCPC; for coordinating with the student ministry to provide training and mentoring for student worship leaders; to provide administrative leadership for the music ministry.

### **1. Lead the music for worship services and special events.**

- a) Meet weekly with Sr. Pastor to plan services
- b) Participate in weekly staff meetings.
- c) Schedule and direct practices for the choir, praise team, and ensembles.
- d) Spend time in personal music preparation to lead the music for the worship services.
- e) Lead the church in music and song on Sunday mornings, including ensuring for the proper set-up, teardown, and storage of all equipment.
- f) Partner with other ministries of the church for periodic special events such as Christmas caroling at the homes of shut-ins, providing musical support for summer children's programs, etc.

### **2. Select, arrange, create, and conduct music for congregation, choirs, and instrumentalists for all worship services.**

- a) Arrange for music during services, either by adult choir or ensembles, youth or children's choirs or ensembles, praise team, soloists, or by guest singers or musicians.
- b) Plan and facilitate the music for special services as appropriate opportunities or requests arise.

### **3. Provide administrative leadership for the music ministry.**

- a) Oversee music ministry budget and expenditures.
- b) Order music and other music ministry materials as needed.
- c) Coordinate the scheduling of music ministry participants to ensure weekly coverage.
- d) Work with the A/V team for support with rehearsals, services, and events.
- e) Coordinate with Administrative Staff for inclusion of text in bulletins and inserts.
- f) Coordinate instrument and equipment maintenance.
- g) Oversee and approve stage organization for worship services, concerts, and other events.
- h) Interview, hire, develop, and supervise musical accompanists in accordance with Session guidance.

### **4. Recruit participants and develop the Music Ministry of SCPC.**

- a) Establish, coordinate, and lead the choir, praise team, and other special choirs and ensembles.
- b) Recruit and develop choir members, musicians, instrumentalists, and soloists from the congregation.
- c) Foster relationships with peer Music/Worship Directors for personal growth as well as networking for possible guest musicians.
- d) Develop children's participation in worship in collaboration with the children's ministry team for the children's choir.

### **5. Collaborate with the Student Ministry Director in developing the student ministry worship team.**

- a) Support the musical component of the midweek student worship gathering.

b) Lead and develop student musicians as opportunity and need arises, including for possible participation in corporate worship services.

### **Requirements**

- Must love the Lord, be in general agreement with the doctrinal position of SCPC, and agree to live in a manner consistent with that profession.
- Must possess a theology and vision of worship that is consistent with that of SCPC.
- The candidate must be musically capable to (1) lead the congregation in singing traditional and modern hymnody, (2) provide musical leadership to the praise team, and 3) conduct the choir and other musical ensembles.
- Must be committed to theological depth in lyrics and excellence in musical quality. We strive for music that is doctrinally sound, biblically rich, and elegant to the ear.
- The candidate must be passionate about corporate worship and demonstrate a gifting to invite others into the worship they themselves love.
- A demonstrated ability to effectively lead a multi-faceted church music program is preferred.
- A music background by education and/or experience as well as teaching ability sufficient to coach and guide all the members of the music ministry is preferred.
- Should possess strong organizational and communication skills required to effectively collaborate with staff, choir members, and other ministries such as youth, children's, etc.
- Candidate must be diplomatic, self-disciplined, and enthusiastic.

**Note:** Depending on the candidate's qualifications and availability, this may be classified either a Part-Time or Full-Time position, at the discretion of the Session of Spring Cypress Presbyterian Church, but at a minimum, on-site work is required for weekly rehearsals on Wednesday evenings as well as worship services each Sunday morning.

Salary is commensurate with education and experience.

A competitive benefits package is included with full-time status.

**To apply:** Please submit resumes and inquiries to Pastor Ben at [office@springcypresschurch.com](mailto:office@springcypresschurch.com).