I. POSITION SUMMARY

The Children’s Ministry staff would focus on the Ignite ministry (4-6th grade) and Super Summer programming primarily by planning and implementing all programming and personally ministering to our 4-6th grade girls. In addition, the Children’s Ministry Staff would assist the children’s staff team in various programming for all children between the ages of K4-6th grades. This would include: Children’s Worship, VBS, Catechism Sunday school, and Children’s special events (ignite, Glow, Shine, etc).

II. POSITION REQUIREMENTS

EDUCATION / EXPERIENCE - College graduate; experience in working with children is preferable.

KNOWLEDGE – An understanding of Biblical and Presbyterian theology; understanding of the basic characteristics and needs of children; and understanding of the creative arts, technology, and various methods of effectively communicating the gospel to elementary children.

GIFTS / SKILLS / TRAITS – leadership; personally engaged and involved in the programs for children (i.e. upfront and out-front); able to recruit, motivate, and equip others in this programming area of children’s ministry; able to effectively and creatively plan, organize, and lead programming; able to effectively teach children; outgoing and energetic; ability to communicate well with parents.

III. POSITION RESPONSIBILITIES

1. Work with the Children’s Director in implementing Ignite Sunday School, Ignite Wednesday Nights, and Ignite Special events.

2. Personally ministers to the 4th-6th grade girls (Ignite) through relational ministry, ignite programming, and planned fellowship outings.

3. Works with the Children’s Director in planning, organizing, and leading super summer (hiring/training staff, super summer extreme, and catechism camps).

4. Works with the Children’s Sunday school/Project Coordinator to plan, promote and implement VBS. This includes recruiting and training volunteers.

5. Works with the Children’s Worship Coordinator to plan and implement Children’s Worship each week. This includes volunteer recruitment, volunteer training, teaching, and developing curriculum.

6. Miscellaneous responsibilities include: attending and assisting in unplanned events, conferences, & other Children’s Ministry events.