

New Hope Community Church

Directory of Education and Community

Job Requirements

- Evidence of a close, personal relationship with Jesus Christ
- Participation in the total life of New Hope Community Church
- Passion to see people commit their lives to Christ and grow into mature Christians
- Effectiveness in presenting and modeling the gospel of Jesus Christ to others
- Consistency with New Hope's Mission, Vision and Values (attached)
- Interpersonal skills in training and leading

Professional development related to the position will be encouraged through an annual education allowance.

Job Description – Director of Education and Community - 30 hours per week

- Provide leadership for children, youth and adult ministries programs that will guide the development of our congregation spiritually, emotionally, and intellectually.
- As chair of the Christian Education Committee, develop and facilitate a total family discipleship (pre-school through adult) program under the oversight of the Session. This includes coordination and evaluation of materials for educational use.
- Provide training for a team of lay volunteers to equip and encourage them to effectively carry out their ministries.
- Provide leadership for the development of redemptive relationships and deeper community within the church family. Depending on the needs of the church at a particular point in time, Session's direction, and the candidate's particular gifting, this may entail building on current fellowship efforts or, in time, developing and implementing a small group or mentoring ministry.
- Assist the Pastor in developing effective assimilation pathways that support movement from first-time visitor to engaged and connected member.
- Meet with the Staff Relations Committee at least once annually, prior to the November Congregational Meeting, at which time a performance and wage review will be completed in conjunction with a re-evaluation of the job description.

Nothing contained in this job description should be construed or interpreted as an employment contract. New Hope Church reserves the right to change its employment policies, practices, and employee benefits when necessary.

New Hope Community Church

Part-Time Staff

Staff Goal

The goal for the part-time staff is to work in team ministry with the Pastor, Session and Congregation to fulfill our Mission, Vision and Values to the honor and glory of God and for the furtherance of His Kingdom.

Part-Time Staff Benefit Schedule

Flexible Work Hours

Part-time staff members are provided flexible work hours that coordinate with the scope of their individual duties.

Paid Time Off

New Hope Community Church provides paid time off to part-time employees based on the following schedule:

- 1 Week paid time off annually after 1 year of continuous service
- 2 Weeks paid time off annually after 3 years of continuous service
- 3 Weeks paid time off annually after 7 years of continuous service
- 4 Weeks paid time off annually after 15 years of continuous service

The maximum paid time off that can be earned is 4 weeks per year. The hours per week accrued toward paid time off will be equal to the hours per week designated to the position. Accrual will be based on the anniversary of the employees start date. Unused paid time off may be rolled into the next year, but not more than the current year's maximum paid time off allowed. In the event of employment termination, the employee will be paid ½ of the unused accumulated paid time off.

Mileage and Expense Reimbursement

Reimbursement will be approved and provided to part-time employees for personal funds and mileage directly related to their job function on a case-by-case basis.

New Hope Mission, Vision, Values

New Hope's Mission Statement

To glorify God by helping people become devoted followers of Christ with lives characterized by worship, growth, and service.

New Hope's Vision Statement

By God's grace in the next five years, we believe the Lord is calling New Hope to become a medium-sized church of 200 devoted servant-members as we reach our target community of young families in eastern Wausau, Weston, and surrounding communities with the hope of Christ, discovering renewal in the Gospel for ourselves as we re-engage Christ's mission.

New Hope's Values

- *Biblical Preaching & Worship (2 Tim. 4:2; Eph. 4:3-6): Affirming the ultimate authority of the Bible and practicing a "blended" style of worship aimed at bringing diverse people together.*
- *Lifestyle of Prayer (Eph. 6:18; Phil. 4:6): Recognizing our dependence on God by cultivating a lifestyle of prayer.*
- *Reformed Distinctives (2 Tim. 3:16; Lev. 10:1-3; 1 Pet. 5:1-4): Joyfully affirming Reformed theology in doctrine, worship, and government.*
- *Grace-Filled Culture (Titus 2:11-14): Recognizing our ongoing need for grace and freeing others to be honest about their own struggles and need for Christ.*
- *Education and Community (Acts 2:42; Rom. 12:2): Learning and growing together through renewing the mind and forming Christian friendships.*
- *Multi-Generational (Ps. 145:4): Learning from one another across generations as we follow Christ together, with a focus on raising up the next generation for Him.*
- *Serving Neighbor Near and Far (Mt. 28:19-20): Seeking to be the hands, feet, and mouthpiece of Jesus in our own community and beyond.*

New Hope's Motto: *Worship-Grow-Serve*