

Gracepoint Church

Part Time / Intern

About Our Church: Gracepoint is a PCA church located outside of Philadelphia and in Glenside, PA. Gracepoint Church exists to glorify God by equipping His people with the gospel to build the Kingdom in the Greater Philadelphia area and beyond.

We are currently seeking a part-time (10-20 hours/week) staff member whose primary role is to oversee children's and youth education but also to assist and shadow the pastor/staff to help carry out the vision of Gracepoint. This position is intended to nurture the candidate for full time ministry and includes responsibilities that would provide the experience to potentially church plant. Depending on the candidate, the roles and responsibilities can be scaled to fit the needs/hours of the individual. This position reports to the Senior Pastor and collaborates with church staff and elders.

Roles & Responsibilities:

1. Primary role is to serve the children and youth students which includes but is not limited to:
 - a. Nurture and education of the children and youth students
 - b. Serving as point of contact for youth group (approximately 15 students) and their parents
 - c. Counsel, shepherd, mobilize and engage relationally with youth students
 - d. Oversee and facilitate Sunday meetings/sermon discussion for youth students
 - e. Organize youth events (e.g. retreats, fellowship outings etc.)
 - f. Lead youth communicants classes
 - g. Build and support a team of youth volunteers
2. Serve the church by shadowing and assisting the pastor/staff in:
 - a. Session meetings and staff/leadership meetings
 - b. Presiding, preaching, teaching, and administering the sacraments as needed
 - c. Pastoral care, visitations, and counseling as needed
 - d. Church wide events (e.g. Mission Trips, Retreats, Prayer Meetings, Podcasts, Devotionals, Congregational Mtg, etc.) as needed
 - e. Other worship/church ceremonies (e.g. weddings, funerals, baptisms, etc.) as needed
 - f. Administrative support (e.g. emails, phone calls, presbytery meetings, vision planning, etc.)

Education & Qualifications:

1. Student or graduate from an accredited seminary
2. Gospel centered teaching, preaching, and philosophy of ministry
3. Teachable heart that is for the next generation

Skills & Attributes:

1. Committed to the purpose and core values of Gracepoint
2. Humility, flexibility, and faithfulness to serve God and His church
3. Team player who can work with different staff members to serve a diverse congregation
4. Self-initiating, proactive, and diligent worker with a shepherd's heart
5. Ability to lead worship (preferred but not required)

Benefits:

1. Stipend or Salary commensurate with experience
2. Vacation time from all ministry duties

Application Requirements:

1. Resume
2. Brief statement of calling into ministry
3. Video or audio file of sermon
4. Three ministry references

Please send the completed application packet to: **graceptchurch@gmail.com**