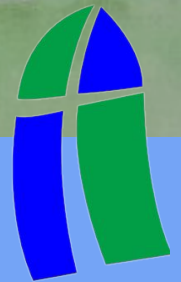


Assistant Pastor search



Christ Community Church Profile





Who is CCC?

We are a growing PCA church in Simpsonville, SC (Greenville area). We praise the Lord for a net increase in our membership of over 100% over the last decade. We total approximately 300 communing and non-communing members in one of the fastest growing areas in the United States. This includes approximately 20 teenagers and 50 children. Our recently expanded facility includes a sanctuary that seats over 400 and a new office suite.

MISSION

Our mission is to “Glorify God as we make and deploy mature and equipped disciples of Jesus Christ.” We are a Christ-centered, Word-Driven, and Reformed-Minded body committed to Worship, Community and Outreach.

PHILOSOPHY

We aim to utilize the ordinary means of grace (Word, prayer, Sacrament, etc.) through offering public worship, Lord’s Day seminars and classes and the fellowship of believers with an emphasis on Community Groups and other small groups for growth. Flowing out of these venues are numerous scattered ministries of outreach from our members where they live, work, and play.

DEFINING ATTRIBUTES

- **CHRIST-CENTERED:** ·All of the Scriptures point us to the person and work of Jesus Christ, the only Savior of sinners. Thus, our worship and work build from, center around, and point to our Lord Jesus Christ.
- **WORD-DRIVEN:** ·We are convinced that the Scriptures of the Old and New Testament are the inerrant and infallible Word of God (completely true, trustworthy, and authoritative for faith and practice). Thus, we believe all of life should be interpreted through the lenses of the Holy Bible, that we might apply the wisdom of God to life’s joys, challenges, and sorrows, in honest, encouraging, and committed relationships.
- **REFORMED-MINDED:** · While we recognize that the church universal is broader than “Reformed Presbyterians”, we do believe that Reformed Presbyterianism is a most excellent expression of Biblical church government and theology as it is built upon the Scriptures and strengthened out of the historic Reformation. We are connected to the Presbyterian Church in America (PCA), the largest Reformed, Bible-believing Presbyterian denomination in the USA. An excellent summation of Reformed theology can be found in the Westminster Confession of Faith.

CCC Assistant Pastor Job Qualifications

POSITION TITLE: Assistant Pastor (Full-time)

The AP is the point person for ensuring that CCC is characterized by effective discipleship programs for the church's ministries for children, youth, and community groups that advance CCC's mission and vision. To that end, the Assistant Pastor's duties will concentrate on two categories of ministry, that of equipping and oversight and that of shepherding and leadership.

EDUCATION & TRAINING

- Master of Divinity
- Ordained in the PCA OR Ordainable

FAITH, CHURCH LIFE, & CHARACTER

- Affirmed by other as displaying the qualification of 1 Timothy 3 and Titus 1
- Professing Christ follower with a faithful track record for at least 10 years
- Current member of a Bible believing church in good standing (Preferably a PCA or Reformed Church)
- Strong and growing knowledge of God's Word, Reformed theology and Presbyterianism
- Good Faith Subscription to the Westminster Confession of Faith and Catechisms
- A warm demeanor and winsomeness that reflects well Christ and His church
- High regard and love for the Church
- High regard for basic means of grace (Word, Prayer, Sacrament, Fellowship of believers)
- Love for families, youth and children
- Love for cultivation of church community
- High regard for the importance of parents shepherding their children
- High regard for the importance of cultivating cross generational impact in the church
- Able to exercise discernment and wise judgment, always conscious of the need for confidentiality
- Emotional stability
- Willing to navigate any offenses per Matthew 18

EXPERIENCE & ABILITIES

- Active member in a Bible believing church for at least 10 years, Five or more years ministry experience in the local church (preferably on staff)
- Excellent administration and people management skills
- Proven ability working well with and leading others
- Teaching ability that connects with young and old
- Motivated work ethic and initiative
- Ability to work in an efficient and independent manner, demonstrate capability to multi- task and prioritize projects
- Effective and respectable communicator: Clear, polite in written, verbal and social media form
- Web-Based Skills: Ability to learn and use web-based software such as Planning Center.

CCC Assistant Pastor Job Description

TITLE: Assistant Pastor (Full-time)

PURPOSE: The AP is the point person for ensuring that CCC is characterized by effective discipleship programs for the church's ministries for children, youth, and community groups that advance CCC's mission and vision.

To that end, the Assistant Pastor's duties will concentrate on two categories of ministry, that of equipping and oversight and that of shepherding and leadership.

DIRECT REPORT: Senior Pastor



OVERSIGHT & EQUIPPING MINISTRY

1. Oversee the ministries to children, youth, and community groups.
 - a. Recruit and train the necessary volunteer ministry leaders and team members.
 - b. Evaluate, report, and advise the Senior Pastor on the ministries' effectiveness in accomplishing CCC's mission and vision.
 - c. Offer an annual communicants class.
2. Provide pastoral leadership to the youth ministry in accordance with CCC's philosophy of ministry and mission and vision
 - a. Provide the main instruction on the essential doctrines of the reformed Christian faith
 - b. Plan, organize, and lead a calendar of events and activities
 - c. Develop avenues for assimilation of the youth into the larger church culture
 - d. Pray fervently and systematically for the vision, leadership, ministries, and families of CCC.
 - e. Maintain a regimen of personal spiritual development consisting of daily Bible study and prayer, Sabbath rest, health management, and accountability.
 - f. Pursue professional development.
 - g. Engage in the community life of Simpsonville, SC.



SHEPHERDING & LEADERSHIP MINISTRY

1. Maintain a strong and unified relationship with the Senior Pastor on matters pertaining to mission and vision.
 - a. Assist the Senior Pastor with strategic planning and review processes for his areas of ministry.
 - b. Meet weekly with the Senior Pastor for reports on ministry concerns.
2. Fulfill pastoral duties
 - a. Provide frontline spiritual care and nurture of team leaders and families.
 - b. Preach expositional sermons as requested an average of no more than once per month and no less than once per every two months.
 - c. Lead and participate as requested in weekly and special worship services.
 - d. Provide counseling and discipleship to children, youth and their families.
3. Serve essential leadership roles.
 - a. Attend all session and staff meetings.
 - b. Maintain strong and effective communications with all interested constituents.
 - c. Identify future ministry staffing needs and assist the process of filling those positions.
4. Maintain strong and healthy relationships with all church staff and officers.
5. Supervise CCC's children's, youth, and community group staff.
 - a. Encourage the professional growth of his ministry staff.
 - b. Carry out annual professional development reviews of his ministry staff and report his assessments to the Senior Pastor.
 - c. Cultivate a healthy team culture with his ministry staff and between the larger church staff and his ministry staff.
6. Care for his wife and children (as applicable).

**CHRIST COMMUNITY CHURCH EMPLOYMENT APPLICATION**

Submit this application with resume to admin@christcommunitychurchonline.org

Date: _____

Name _____ Social Security Number _____

Address: _____ City _____ State _____ Zip _____

Telephone: (h) _____ (w) _____ E-mail _____

Length of time at address listed above: _____

Position desired: _____ Date available to start: _____

Are you legally eligible to work in the United States?
(Proof of eligibility will be required upon offer of employment)

☐ Yes ☐ No

Are you over the age of 18?
(If no, you may be required to provide authorization from a parent or guardian)

☐ Yes ☐ No

Have you ever worked for a church before?

If yes, please give date and place: _____

☐ Yes ☐ No

EDUCATIONAL BACKGROUND

	Name/Location of School	Year Graduated	Degree	Areas of Concentration
High School				
College				
Other				

EMPLOYMENT HISTORY

(Please begin with most recent)

Employment Date (s)	Employer & Supervisor's Name	Address & Telephone Number	<i>Job Title & Primary Responsibilities</i>	<i>Reason for Leaving</i>

May we contact the employers listed above?

☐ Yes

☐ No

Please list any additional education, training, or skills that qualify you for the position to which you are applying:

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations), including convictions based on a plea of guilty or no contest? ☐ Yes* ☐ No

*If "yes," please explain, including the nature of the offense, date, court location, and other information that would be helpful to us in considering your application.

CHURCH ACTIVITY

Please list the churches you have attended over the past ten years.

Church Name	Address/Location	Telephone Number	Date(s) Attended

REFERENCES

Please list three references (not related to you) that we may contact.

Name	Address and Telephone Number	Years Known/Relationship

[illegible]

EMPLOYMENT AT WILL

Employment with Christ Community Church is “at will” and not by contract either expressed or implied. This means that if you become employed at Christ Community Church both you and the church are free to terminate the employment relationship at any time and for any legal reason.

CERTIFICATION AND RELEASE

By signing this job application, I certify that all the information I have provided is true and accurate to the best of my knowledge, and understand that misleading or false statements on this application may lead to a decision not to hire me or, if hired, to terminate my employment.

I hereby give Christ Community Church permission to contact my previous or current employers, references, schools, and others concerning the statements in this application, and I hereby release all parties involved from any liability as a result of such contact.

I understand that if offered a position with Christ Community Church, I may be required to submit to a pre-employment medical examination, drug screening, and/or criminal background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to effect the results of these pre-employment tests will result in withdrawal of an employment offer or, if already employed, termination of employment.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD, AND AGREE TO THE ABOVE STATEMENTS.

Signature: _____ Date: _____

Print Name: _____

Interested candidates should email or mail application and resume to:

admin@christcommunitychurchonline.org

**Administrator
700 Harrison Bridge Road
Simpsonville, SC 29681**