

Fair Hill Church
Full-Time – Youth & Worship Director Job Description
Updated: 02/14/22

Duties and Responsibilities:

(Duties and Responsibilities will be split approximately as follows: 2/3 Youth Ministry and 1/3 Worship Ministry)

Youth Ministry

- Teach Youth Sunday School classes (with an eye toward separating middle and high school classes when possible)
- Lead/Plan/Teach Youth Group on Sunday evenings
- Prepare lessons and curriculum for all youth teaching times
- Follow up regularly with youth within and outside of church activities (at least two contacts outside of church activities each week)
- Go to student's extra-curricular activities
- Available for counseling to students and parents
- Plan and execute yearly summer retreats for middle schoolers & high schoolers
- Plan and execute a fall or winter youth retreat(s)
- Plan other events throughout the year (e.g. Super Bowl party, Christmas parties, movie nights, summer "fun" events, etc.)
- Plan and execute opportunities for youth to engage with mercy opportunities
- Recruit & train youth ministry volunteers
- Communicate with leaders weekly regarding responsibilities, etc.
- Meet with youth volunteers several times a year to train and plan
- Develop female volunteers to mentor female youth
- Regularly communicate with families, so that they are fully aware of what is taking place in the youth ministry
- Make sure that whole church is aware of youth ministry activities

Worship Ministry

- Direct the worship ministry of Fair Hill Church
- Create the weekly worship set list and overall worship service experience
- Coordinate with the Pastors on Scripture texts and themes, song selection and overall vision of the worship service
- Prepare for and lead a weekly worship rehearsal and Sunday morning worship rehearsal
- Research new music and create any necessary rehearsal elements.
- Manage the musical and volunteer details of the worship service on Planning Center
- Create all elements of the music and sermon in Proclaim.

- Develop and invest personally in a thriving volunteer worship team and tech team
- Recruit, audition, supervise and schedule the Worship Team and Tech team
- Strategically plan for future growth and development of the worship ministry
- Supervise the maintenance of all musical and technical equipment
- Supervise the audio recording and posting of Sunday worship service

Other Duties & Responsibilities

- Other duties as assigned by the pastors on either a temporary or permanent basis.

Qualifications:

- Demonstrated leadership of worship services that are musically inspiring, Scripture-filled, gospel-centered, mission-focused, relevant and celebrative.
- Experience leading in youth ministry
- Strong leadership ability and organizational skills.
- A people person who is able to encourage and excite volunteers.
- The ability to lead the congregation into a genuine worship experience.
- Musical proficiency and knowledge necessary to lead the worship team.
- Agreement and support of Fair Hill Church's vision, mission and theology as a reformed, evangelical church.
- Must be a committed follower of Jesus who rejoices in the gospel and is committed to being discipled and making disciples. Must become a member of Fair Hill Church.
- Sets and maintains healthy boundaries with work, family, rest and personal worship.
- A self-motivated learner committed to personal and professional development.

About Fair Hill Church:

- A part of the Presbyterian Church in America
- Gospel-centered worship & preaching
- Casual attire (e.g. pastors wear jeans)
- 170 Weekly Attendance
- Contemporary Worship Style and Liturgy

Please send a copy of your resume to info@fairhillchurch.org