



**Children's Ministry Director
Job Description:**



MEASURABLE CRITERIA

- Agreement with the Vision and Mission of Grace PCA as well as the theology and practices of the Presbyterian Church of America
- Experience in a multi-cultural context and bilingual English/Spanish preferred
- Works well with technology (or willing to learn)
- Experience working with children and families

OBSERVABLE QUALIFICATIONS

- A personal walk evidenced by growth in modeling Jesus
- Teachable, with a desire to grow in your faith and abilities
- Possesses organizational skills including recruiting and training volunteers, and ministry team building.
- A self-starter – highly motivated
- A passion for children's ministry and creating a welcoming environment and a sense of belonging for all children and families
- Strong communication skills
- Team player with effective relational skills (works well with others)
- Fun, creative, and energetic

AREA OF RESPONSIBILITY

- Partner with parents:
 - Teaching/equipping in order to fulfill biblical role as parents
 - Planning activities that foster a growing relationship with Christ
- Coordinate, oversee, and/or run: nursery, Sunday School and KidsWorship, Wednesday night GraceKids and monthly family events.
- Select curriculum as well as recruit and train volunteers
- Manage GraceKids Budget
- Lead a Children's Ministry Team.

OTHER DUTIES AS ASSIGNED:

- Maintain alignment of the children's ministry with the overall church vision, mission, and strategy
- Be present and a part of all church activities and events, as applicable
- Participate in Children's Ministry Training.

Reports to Assistant Pastor of Youth and Families
Competitive Salary, depending on experience
Full-time

Resumes may be sent to: gracepcaoffice@gmail.com