



ASSISTANT PASTOR (WEST NASHVILLE)

Job Status:

Full Time

Functioning:

Reports to Matt Avery, Midtown West Pastor

Relates to Midtown West Staff Team (Kidtown Director, Worship Director, Pastor, and elders); the pastors of Midtown; the Executive Directors of Midtown; the Session of Midtown

About Midtown West:

Midtown Fellowship's vision is gospel transformation through multiple congregations. Midtown West is the newest of 5 Midtown congregations. Our vision at Midtown West is to be "on adventure with Jesus to be set free, set others free, and enjoy that freedom together." The first thing people notice about West is how welcoming and inviting the people are and how they seem to know and love one another.

Though we planted virtually in September of 2020, finding our own worship space this fall has really felt like our launch. Our congregation is made up of mostly 20's and 30's singles, married couples and married with young children. We are growing quickly. In the last 5 months we have grown from 90 to 140 adults attending weekly worship. We have also grown from 50 members to over 100 members and 145 people have joined small groups in that same time frame. The Lord is bringing many people young and spiritually immature, but so hungry to grow. And those people are bringing their friends who are less mature and equally hungry.

Specific Requirement:

Must have a bachelor's degree, a Masters in Divinity or equivalent, and be ordained in the PCA or immediately ordainable.



Personal Qualities:

- A life-giving, dynamic relationship with Jesus that is the source of your contentment
- A deep, daily dependence on Jesus and God's promises to you
- If married, you have a healthy marriage and love your wife and children well
- A deep hunger to see Jesus transform people's lives (including your own)
- High integrity
- A shepherd's heart for the people to whom you're called
- An eagerness to confess sin, ask for forgiveness and seek reconciliation when convicted of sin or folly
- Humble boldness
- You believe you need "Jesus in these people" every bit as much as they need "Jesus in you"
- A good sense of humor
- An ability to think well; wise and discerning
- You do not take yourself too seriously because you take God's love for you very seriously
- A grateful heart
- An heartfelt desire to continue learning, growing, and maturing spiritually, emotionally, relationally and socially

Demonstrated Professional Qualities and Abilities:

- Very high administrative and leadership gifts
- Disciple our people through personal relationships and group settings
- Identify, train and equip our leaders
- Build, grow, develop and care for volunteer teams
- Shepherd our people
- A self-starter; able to see what needs to be done and does it; does not need others to initiate
- Work well on a team and work well under authority
- Excellent communication skills, both written and oral
- Strategic thinker, detail-oriented, create and develop processes and strategies to execute vision
- Practices engaging in healthy conflict; direct and honest

Responsibilities:

Own the following with input from Lead Pastor and/or Elders:

Oversight of Midtown West Groups ministry

- Coaching groups and leading coaches



- Recruiting new group leaders
- Working with Groups Team

Oversight of Midtown West facilities

- Coordinating Sunday volunteer teams for greeting and set-up/tear down
- Recruit, train, lead, and encourage

Coordinating congregational communications with assistance from Midtown West admin

Oversight of Midtown West's annual budget

- Setting the annual budget with Lead Pastor
- Keeping/managing the budget

Oversight of Midtown West's annual calendar

- Schedule and facilitate quarterly meetings with West team to create and edit calendars for upcoming months

Assisting Lead Pastor and/or Elders with the following:

- Preaching 1x every 6-8 weeks
- Performing other elements of corporate worship regularly: announcements, benediction, serving communion, baptisms, etc.
- Spiritual direction and pre-marital counseling
- Conducting new member interviews
- Onboarding Midtown West staff members
- Facilitating trainings and teaching classes
- Creating and evaluating our strategic vision documents

Note: Position does include some fundraising.

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Midtown Fellowship

Creating a movement of gospel transformation through multiple congregations.

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