NEW LIFE
PRESBYTERIAN CHURCH

Position: Assistant Pastor or Ministry Director
Title: Pastor / Director of Youth Ministry
Status: Full-Time
FLSA Status: Exempt
Reports to: Pastor of Emerging Generations

Position Summary

The Pastor/Director of Youth Ministry will work alongside the staff and Session in caring for and nurturing the congregation at New Life Presbyterian Church toward greater spiritual maturity in Christ. The primary focus will be leading the youth ministry (6th–12th grade) through faithful biblical teaching, intentional discipleship and shepherding, developing and equipping volunteers, partnering with parents, and providing overall leadership and direction for the ministry.

This position may be filled as either an ordained Assistant Pastor or a non-ordained Director of Youth Ministry. The Director position is open to qualified male and female candidates. Responsibilities specific to ordained pastoral office will apply only to candidates serving as Assistant Pastor.

Youth Ministry Responsibilities

- Provide overall leadership and direction for NLY, including Friday night gatherings, Sunday school, confirmation, retreats, and other ministry events.
- Develop and provide gospel-centered, Reformed teaching and curriculum for students and equip teachers and volunteers to teach faithfully.
- Intentionally shepherd and disciple students through consistent relational engagement, spiritual care, counseling, and visitation.
- Recruit, train, equip, and care for teachers and volunteers, providing clear expectations, resources, communication, and support.
- Partner with parents in the discipleship of their children through clear, timely communication, spiritual support, and appropriate resources.
- Develop and execute the annual youth ministry calendar, budget, ministry goals, events, and other administrative responsibilities.
- Collaborate with Children's, College, and other ministries to help students remain meaningfully connected to the broader life of the church.

Broader Ministry Responsibilities

- Participate actively in Sunday worship and the broader life of the congregation.
- Support NLPC's vision for discipleship by occasionally leading and teaching classes, Bible studies, and seminars as appropriate.

- For ordained candidates serving as Assistant Pastor, participate in pastoral duties such as presiding, preaching, weddings, funerals, Session, Presbytery, and General Assembly as appropriate.

Expectations

- Embrace and support NLPC's mission, vision, values, and ministry philosophy.
- Pursue a healthy spiritual life characterized by Word, prayer, humility, and integrity.
- Demonstrate initiative and personal ownership in planning, leading, and evaluating ministry responsibilities, with dependable follow-through on commitments.
- Maintain reliability in attendance, punctuality, preparation, communication, and completion of responsibilities.
- Communicate proactively and maintain clear lines of communication with the Pastor of Emerging Generations, Senior Pastor, staff, parents, volunteers, and Session.
- Demonstrate humility, teachability, and accountability by receiving feedback constructively, acknowledging mistakes, and addressing concerns directly.
- Contribute to a healthy staff culture marked by celebration, collaboration, care, and shared ownership of ministry.
- Attend weekly staff meetings prepared to report, discuss, collaborate, and pray.

Qualifications

- Prior experience serving and leading in local church youth ministry.
- M.Div. or equivalent graduate theological degree
- Strong commitment to Reformed theology, Presbyterian ecclesiology, and the ministry of the local church.
- Demonstrated ability to teach Scripture faithfully and effectively.
- Strong relational, leadership, and interpersonal skills with both students and adults.
- Strong administrative, organizational, communication, and problem-solving skills.
- Ability to take initiative, manage responsibilities independently, collaborate with a team, and adapt within a growing and changing church environment.
- Candidates seeking the Assistant Pastor position must meet the requirements for ordained ministry in the PCA.

How to Apply

- One-page cover letter introducing yourself, your ministry experience, and your interest in New Life Presbyterian Church.
- Resume, including two references with their contact information and relationship to you.
- Two recent teaching or preaching samples (video links preferred). Youth ministry teaching samples are especially encouraged.
- Please email all application materials to hr@newlifepres.org.
- Applications will be reviewed on a rolling basis.