



## **Assistant Pastor for Discipleship**

The assistant pastor's role is to work together with the head pastor to gather people to Christ and equip them for his service, primarily through the ministries of Mercy Presbyterian Church and the oversight and administration of ministry volunteers. The assistant pastor position is full-time and is primarily responsible for implementing the vision of the church with ministry staff and volunteers.

## **Ministry Oversight**

Oversee, administer, regularly evaluate, and ensure the implementation of vision among the ministries of the church including:

### **Community groups**

- Recruiting, training, and regularly supporting gifted community group leaders
- Promoting and communicating community groups to the congregation
- Researching and presenting material to be used in community groups
- Ensuring that community groups are a vital part of Mercy

### **Men's and Women's Ministries**

- Recruiting and regularly supporting gifted men's and women's ministry leaders
- Equipping ministry volunteers with any tools, resources, or connections necessary to develop and maintain their ministries
- Ensuring that men's and women's ministries are a vital part of Mercy

### **Christian Education**

- Recruiting and regularly supporting gifted leaders for children's ministries including children's Sunday school, nursery, Equip for Worship, Vacation Bible School, and other potential ministries or opportunities that may arise.
- Oversee and encourage the nursery director in their ministry to the children at Mercy
- Oversee the development and implementation of Christian education for all ages with regular evaluation for improvement and adjustments and involving a variety of qualified teachers and helpers
- Oversee a communicants class that is offered on a semi-regular basis for non-communing children
- Oversee the Adult Sunday School classes at Mercy by teaching helpful and appropriate Biblical, systematic, and topical classes, as well by recruiting gifted and appropriate teachers to do the same

- Be involved in a teaching rotation for LAMP seminary classes at Mercy
- Shepherding and counseling where appropriate in family ministries (marriage, pre-marriage, etc.).

### **Connections**

- Oversee the team of greeters by ensuring a sufficient rotation, proper training, and structures in place to get visitors and regular attenders more connected and invested
- Oversee Sunday morning hospitality team by ensuring a sufficient rotation of volunteers, supplies and food are accessible, adherence to budgets, and that the vision of the ministry reflects the overall mission of Mercy
- Oversee Events team by ensuring a sufficient rotation of volunteers, supplies and food are accessible, adherence to budgets, and that the vision of the ministry reflects the overall mission of Mercy
- Oversee Fellowship Dinners ministry by supporting volunteers, communicating with staff and the congregation, and facilitating the growth and development of Fellowship Dinners at Mercy.
- Oversee and assist in the leadership of any other connection ministries including Griefshare and Good News Clubs and other types of connection ministries that may arise

### **Worship**

- Regularly assist in leading worship
- Occasionally participate in developing the order of worship
- Preach at least six times per year

### **Other Responsibilities and Expectations**

- Participate in weekly meetings with the staff for encouragement and prayer, to evaluate and plan ministry
- Participate in the monthly Session meetings
- Participate in Blue Ridge Presbytery, GA/Presbytery committees and courts, and interchurch relations
- Assist the Head Pastor by sharing the pastoral counseling for the members of Mercy

### **Personal Growth and Development**

- Regular reading and study related to ministry, in the areas of Bible, theology, and practice outside of immediate teaching preparation
- Two weeks of study leave annually that may include time away for conferences or other gatherings for equipping and encouragement

For more information about our church please visit [www.mercypres.org](http://www.mercypres.org). For more specific information about the job or to apply please contact [office@mercypres.org](mailto:office@mercypres.org) and include in the subject line “Assistant Pastor”.