A close-up of a business card

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August 13, 2024

**TO**: Presbytery Stated Clerks and Nominations Chairmen

**FROM**: Heidi Harrison, Operations Manager

**SUBJECT**: Fall Nominations Packet Enclosed

Materials for the 2025 Nominations are now available on our website: [http://www.pcaac.org/presbyterydownloads/.](http://www.pcaac.org/presbyterydownloads/)

These materials cover **nominations** to committees and **appointments** to various General Assembly responsibilities including Nominating Committee, RPR, Committees of Commissioners, and Communion Elders.

**If you are new to the nominations process or** would like a refresher on how the process works, see 069 – Nominations Process Overview. It contains an overview and helpful tips to navigate through the nominations process.

The Qualifications and Responsibilities document is a good reference for identifying qualified men to nominate for each of the permanent committees, standing committees, boards, and SJC.

**Please send your presbytery’s permanent committee nominations and appointees to Nominating Committee and RPR by February 24, 2025**. These committees do a substantial amount of work in the months leading up to GA. This date is determined by the RAO. Nominating and RPR do a substantial amount of work in the months leading up to GA. Many hands make light work, and we would like to see every presbytery represented.

Reminders regarding deadlines and what forms presbyteries still owe me are sent out via the Presbytery Clerks Email Group. If you do not receive these emails, you can join by sending an email to [pcaclerks+subscribe@groups.io](mailto:pcaclerks%2Bsubscribe@groups.io).

Please feel free to contact me if you have any questions. [hharrison@pcanet.org](mailto:hharrison@pcanet.org) or 678-825-1000