



Dear Candidate,

Hosanna Presbyterian Church (HPC) of north Dallas is recruiting a **Director of Worship and Praise Ministry (part-time)**. Thank you for your prayerful interest in this role. We hope that you will find the information provided an accurate portrait of who we are and who we are seeking to steward this position through the description of responsibilities.

HPC is a congregation of over 45 adult covenant partners, with an additional 19 children and youth members, gathering at our facility on 4020 Marchant Blvd Carrollton, Texas. We are a congregation of the Covenant Order of Evangelical Presbyterians (ECO) denomination and member church of the Texas Presbytery. The mission of ECO is to build flourishing churches that make disciples of Jesus Christ in an everchanging world – a conservative presbyterian denomination built for the 21st century. ECO's threefold identity is in being (1) Reformed; (2) Evangelical; and (3) Egalitarian.

Our church was born out of the English-language ministry of Bethany Korean Presbyterian Church of Dallas (BKPC) with the support and blessing of the session and congregation. Since our incorporation and charter in 2023, we remain co-located with BKPC as two churches who share one building yet governed under separate sessions. We continue to partner with BKPC in the areas of support for world missions, weekly kitchen/breaking bread ministry, and Christian education.

The suburban city of Carrollton resides 30 miles northwest of Dallas, Texas, with a population of over 130,000 people, among whom over 15% are Asians. Carrollton is home to the largest Korean community in Texas and Koreatown Carrollton, a base for numerous Korean restaurants and businesses. Currently, our congregational demographic is predominantly U.S.-born or naturalized Korean-Americans and Taiwanese-Americans. There are approximately 11 families with children ranging from infants to adults, alongside over 25 young adults both newlywed or single working professionals. One worship service is held every Sunday at 11:10am, alongside a simultaneous preschool worship for children (infancy to prekindergarten), with an inter-generational communion service held every three months and on holy days (Easter, Thanksgiving, and Christmas). Children (kinder-5th grade) and youth (6th-12th grade) participate in BKPC's Christian education Sunday programs. Currently, the staff consists of only our installed full-time solo Pastor/Head of Staff, who oversees the various ministries with the help of the ordained officers (3 elders and 2 deacons), together with lay ministry volunteers of the congregation.

Our website – www.hosannapc.org – provides more details on the history, vision, mission, identity, and values of HPC. We are committed to the authority of Scripture, the reformed faith, the presbyterian heritage, egalitarian leadership, and the Great Commission. HPC envisions to be a mosaic of vibrant, diversifying, multicultural, and multiplying transformed lives in Jesus Christ. Our vision is to bridge diversity among families, generations, cultures, languages, and backgrounds into a mosaic of one transformed gospel community unified to fulfill the Great Commission of Jesus Christ (MATTHEW 28:18-20) by three strategic initiatives to: (1) gather north Dallas into a mosaic of life-giving covenant community; (2) grow God's family in a transformative personal relationship with Jesus Christ through a reconciled relationship to one another; (3) go into all the world as His ambassadors, unified for the mission to be disciplemakers of all nations and equipped by the empowerment of His holy Spirit.

If you sense the leading of the holy Spirit for the **part-time Director of Worship and Praise Ministry** role and desire to be considered for candidacy, HPC welcomes you to send a cover letter, resume, and references by email to hosannapc@outlook.com. All documents will be kept strictly confidential and disposed of after the end of the search process. We wait with eager expectation and hope for the Lord's answer in sending His good and faithful servant. Thank you in advance for your time, effort, and prayers!

May the LORD bless you and lead you,

The Search Committee
Hosanna Presbyterian Church



Director of Worship and Praise Ministry (part-time)

Description:

The Director of Worship and Praise Ministry will report to the session, be guided by the Pastor/Head of Staff, be supervised by the Executive Director Elder, and focus on directing, training, and shepherding a primary team of 2 Team Leads, 6 lay ministry volunteers and seasonal volunteers to lead the congregation into worship and praise spiritually, instrumentally, and vocally.

Responsibilities:

- (1) Prayerfully discern worship song selection according to the following Sunday's message theme/emphasis starting Monday of each week
- (2) Send worship song selection to Pastor & Team members via Messenger chat group ("Hosanna Praise Team") by Wednesday of each week
 - a. Send Youtube lyric videos
 - b. Send music sheets with key of song
 - c. Fill-in the Excel doc with the final Team members, practice time, title/author of each song, which song is opening, middle and closing; indicate any equipment needs for team members; indicate keys of the song for background pedals as desired
 - d. Notify practice (time and location) and lead the pre-worship practice time
- (3) Notify the Worship Tech & Media Team via Messenger Chat Group ("Hosanna Media Team") by Thursday of each week
 - a. Indicate Praise Team members and their roles for the following Sunday, with any special equipment checks or needs
 - b. Songsheets and order of songs; indicate which is the closing song
 - c. Practice time and any particular points of media desired for each song concerning instrumentals/vocals
- (4) By 3rd week of the month, create rotational schedule of Team members to serve for the following month – consider developing covenant teams (consistent members serving together to build musical, technical and accountable relationships)
- (5) Weekly, on Sunday:
 - a. Come by 9:40am and ensure all necessary components (instruments, wires, microphones, music stands, batteries in instruments, etc) are in working order and neatly tidy before Team members arrive; Do a broad setup for Team members (stands, microphones, instruments, wires, etc). Give water bottles to each member serving (especially the vocals). Immediately communicate with Media Team if issues arise. Clean equipment properly and sanitize weekly
 - b. Pray with the team of Sunday servants (Worship Tech & Media, Welcoming, Worship & Praise, etc) at 9:50am (front of Ezra Chapel)

- c. Do a broad run-through of the worship and praise set, starting 10:00am prior to worship service. Finish broad run-through at the latest by 10:40am (30 minutes prior to 11:10am worship start-time)
 - d. Be familiar with the order of worship and execute the praise portion of worship service:
 - i. 2 opening praise songs (after apostle's creed and Pastor's opening prayer)
 - ii. Close opening praise time with prayer
 - iii. Announce giving time
 - iv. Coordinate instrumental-only for giving time
 - v. Close giving time with Lord's Prayer ("Let us close this sacred giving time with the prayer that our Lord has taught us" [altogether] "*Our Father, who art in heaven, hallowed be Thy name; Thy kingdom come; Thy will be done; on earth as it is in heaven. Give us this day our daily bread. And forgive us our debts, as we forgive our debtors. And lead us not into temptation; but deliver us from evil. For Thine is the kingdom, and the power and the glory, forever. Amen.*")
 - vi. Closing praise song after-sermon (chorus + bridge + chorus only [songs without bridge can be verse 1 + chorus only or chorus alone repeated])
 - e. Prompt clean-up of microphones, tangled chords, instruments, etc after worship service ends
 - f. Execute worship and praise leadership role (instrumental and/or vocal) with mental, emotional, physical, spiritual health and excellence
 - g. Look professional and modest in your clothing, hygiene, and appearance (not to impress others, but as an act of worshipful and holy reverence before the Lord, pointing His people to the praises of His name)
 - h. Store all music sheets in a repository (filing box) and with sheet protectors to use again for another praise set; keep the filing repository organized with labels for each song; create a master-list of songs that the Team can rotate through to improve musical skill and capabilities
- (6) Have spiritual discernment for Team members who need spiritual discipline, or need a break, or need to be challenged to step into new roles, or need to be staggered due to outside scheduling
- (7) Be flexible to serve seasonally in praise venues outside of Sunday worship (ex. Good Friday) and sensitive to seasonal needs for songs (ex. children's songs for joint worship with children, atonement songs for Good Friday; resurrection songs for Easter; table fellowship songs for communion; nativity songs for Christmas, etc).
- (8) Develop a separate practice time for the Team outside of Sunday prior to worship service, as able (ex. Saturday morning's).

Qualifications:

- (1) Clear calling by God to this ministry
- (2) Clear understanding of the spiritual influence this role carries (the projection of your spiritual state on the congregation as they are led into worship and praise by you)
- (3) Clear integrity before God – are you abiding daily in His Word? Are you fully assured of your salvation? Do you have a personal relationship with Jesus? Have you been baptized and confirmed (if infant baptized)? Are you growing in godly purity, generosity, the fruits of the Spirit (*love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control*) in your character?

- (4) Clear integrity before the congregation as a mature follower of Jesus (proven testimony of salvation, growing reputation to desire Jesus in the Scriptures and teach others learned wisdom, proven trustworthy in relationships and acts of service to others, teachable and humble spirit, etc)
- (5) Clear involvement in the life of your current local church
- (6) Willing and teachable before the Lord, respectful and submissive to pastoral and spiritual authority/governance
- (7) A heart that desires to serve with excellence throughout the preparation period during the week (re-listening to songs, memorizing lyrics/chords, etc)
- (8) *Instrumental and/or vocal skill and giftedness from the Lord, validated by those led by you, and worshipful intelligence in leading a congregation into deeper presence with the Lord

Financial Support & Breaks:

- \$1,200 monthly; \$14,400 annum
- 6-Sunday's off/break period per year
 - 3 Sunday's off/break to be taken consecutively after the first 6 months of serving (or on unavoidable life circumstance needs-basis)
 - Final 3 Sunday's off/break to be taken on dates desired during remaining 6 months of the year
 - Breaks can be requested and approved by session with 2 weeks prior notice
 - 6-Sunday's off/break renews yearly

How to Apply:

We welcome you to send to hosannapc@outlook.com:

- (1) Cover Letter
- (2) Resume
- (3) Two References – indicate their (name, organization, title, email, and phone) for possible contact from the Search Committee
- (4) Two Sample video or audio recordings you led worship and praise (instrumentally and/or vocally)

*All documents/materials will be kept strictly confidential and disposed of after the end of the search process.