

Assistant Pastor/Director of Family Ministry
Christ Presbyterian Church of Houston, TX (CPC)

<https://cpchouston.org>

Contact: Steve Bellis, Executive Director
sbellis@cpchouston.org

I. Position Summary

Christ Presbyterian Church (PCA) is a growing church of over 700 members located in the western center of the Houston metropolitan area. We are a member congregation of the Presbyterian Church in America (PCA). As a church, we are known for having a strong emphasis on reformed theology, rich worship, warm fellowship, and faithful expository preaching.

The Assistant Pastor/Director of Family Ministry will invest himself in developing community among existing younger families – families with children still living at home – and assist them in building strategies to reach out to their peers with the gospel of Christ and enfold them into the life of our church and grow in their love for Christ, His Word, and His Church through the ordinary means of grace.

Working in conjunction with other staff and lay leaders, the Assistant Pastor/Director will develop and implement a plan for growing and sustaining healthy marriages among our younger families through Sunday School teaching, counseling, personal discipleship, and weekend seminars. He will also be responsible to assist parents in the development of biblical, spiritually informed parenting skills so that parents will be enabled and encouraged to foster within their families a spirit of reverence for worship, obedience to God's Word, evangelism, and service.

In summary, he will shepherd our current younger families and lead our church to evangelize and disciple new younger families.

II. Position Requirements

Education / Experience: College graduate; has MDiv seminary degree or desires to pursue an MDiv seminary degree; previous experience working with family ministries. For the right candidate, CPC will pay for RTS Houston Seminary tuition and books to complete an MDiv degree in addition to being paid a full-time salary.

Knowledge: Understanding of Biblical and reformed theology; knowledge of ministry to children and students; well informed about the culture and issues parents and their children face; an understanding of management principles for staff and ministries; financial principles for budgeting.

Skills: Strong leader; relational; gifted teacher and communicator to students; management; computer; ability to relate well to and form effective relationships with parents and their families; ability to develop and implement a strategic, sustainable plan and ministry; team player.

Time Commitment: 40-50 hours per week

Special Talents, Skills Preferred: Recruitment, leadership, equipping, delegating, organization, administration, developing and maintaining effective relationships with families.

Resources and Training Provided: Time and budget for ongoing continuing education opportunities and training.

Assistant Pastor/Director of Family Ministry
Christ Presbyterian Church of Houston, TX (CPC)

<https://cpchouston.org>

Contact: Steve Bellis, Executive Director
sbellis@cpchouston.org

Personal Characteristics: will have the following personal characteristics:

- ✓ **Integrity** – character above reproach.
- ✓ **Teachable Spirit** – Humble, lifelong learner who is open to development and feedback.
- ✓ **Flexibility** – Adaptable in the dynamic flux of a large city and growing church.
- ✓ **Responsible** – Turns ideas into deadlines and dependably sees projects to their completion.
- ✓ **Enthusiastic** – Pleasant to work with and genuinely excited about the pastoral vocation.
- ✓ **Generous** – Grateful and giving in response to God’s grace in his own life.
- ✓ **Leadership** – Has the ability to engage and promote activity through others.
- ✓ **Creativity** – Has the ability to think strategically about new initiatives.

III. Description and Responsibilities

1. Partner with the Director of Children’s Ministry and the Student Ministry staff team in casting vision, training, developing, and implementing strategies for raising up trained and equipped lay people to accomplish the purpose of spiritual formation in the lives of children from birth through high school.
2. Provide leadership and oversee the education and equipping of parents with appropriate biblically based parenting skills.
3. Provide leadership and oversee the education and equipping of spouses with appropriate biblically based marriage skills.
4. Serve as a teacher for an adult Sunday School class focused on shepherding, teaching, and equipping our younger families while also attracting and assimilating new younger families into our church body.
5. Lead and coordinate CPC’s City Group ministry. This includes leading a City Group, recruiting and training leaders, recruiting and assimilating new members, and writing sermon reflection guides from Labor Day to Memorial Day.
6. Plan and lead events and weekend conferences for the purpose of discipling our current younger families and reaching out to new families.
7. Serve as the key staff member of the Dads of CPC leadership committee to help ensure the effectiveness and excellence of this key ministry.
8. Serve as a resource person and sounding board for other church ministries as requested or assigned. The Assistant Pastor has the narrow responsibility of Family Ministry, but he should have broad shared ownership over all ministries of our church.
9. Perform other duties as requested by the Senior Pastor.
10. Reports directly to the Executive Director