



Assistant Pastor Search:

An Introduction

Our Calling

Our Vision (*What we want to see*):

*To See York and Beyond Embrace
God's Beauty and Extend God's Love.*

Our Mission (*What we need to do*):

*Receive the grace of God;
Give the glory to God;
Follow the Word of God.*

Our Core Values (*What convictions we hold*):

- **His Voice:** While God speaks through creation, God speaks directly in the Word of God. Therefore, we receive and obey God's Word.
- **His Plan:** Because God is love, God is on a mission to save. We seek to follow Him in His mission.
- **His Grace:** The good news for sinners is that Jesus saves, by grace. Through faith we believe in Christ and grow in Christ.
- **His Power:** Only God has power to save and sustain His people. We depend on the Holy Spirit.
- **His People:** In Christ, the church is made one. In the midst of both unity and diversity, we must love one another.
- **His Gifts:** Creation, redemption, and the ability to serve are all gifts from God. The entire church should be equipped and empowered to serve gratefully.
- **His Timing:** All things are in God's hands. Therefore, we trust in His ways.

Our Story

New Life was planted in 2003 under the pastor leadership of Rev. Dale Buettner. The early years involved meeting for worship in an elementary school. In 2008, New Life purchased and New Life's members did the work of renovating its current building. In August 2015, Rev. Erik Swanson was installed.

New Life is an intergenerational church with growing diversity. The congregation is welcoming, active, and caring. Opportunities abound for discipleship and service. In the last two years, New Life has almost doubled in size. Our overall active community is approximately 190 people. Through the generosity of God's people, God has financially blessed the church over the last 8 years, finishing with a surplus annually. The leadership is currently 4 elders (including the pastor), 7 deacons, and 2 part time staff (music director and administrative assistant).

Our Need

We are seeking an assistant pastor with a shepherd's heart. This role will encompass general pastoral duties, with a special focus on evangelism/outreach and oversight of youth and children's programs. Applications will be accepted until the position is filled. ***To apply, please email the following items to:***

pastoralsearch@newlifeyorkpca.com

- A resume
- A MDF
- Links to two sermons
- Your interactions with these questions:
 - Briefly share your call to ministry.
 - What makes you interested in applying?
 - What areas of pastoral ministry are most exciting to you?
 - Share your heart for and experience in evangelism & outreach.
 - Share your heart for & experience in youth and children's ministry.
 - What would you like to share with us?



New Life Presbyterian Church

Assistant Pastor

Role Summary: To assist the pastor in shepherding the congregation at New Life, with special focus on the areas of outreach and oversight of youth/children's programs.

Reporting: While the pastor's church membership resides in the Susquehanna Valley Presbytery, the Assistant Pastor reports to the Session in terms of responsibility for how he functions in his role and will be supervised by the Senior Pastor on a day-by-day basis.

Qualifications:

- Exhibits a growing faith in the Lord Jesus Christ.
- Ordained or ordainable as a Teaching Elder in the PCA. If not ordained, the title of the position becomes "Assistant to the Pastor" and he is not responsible for those duties that require ordination.
- Demonstrable preaching/teaching gifts.
- People skills and shepherding heart, including for children and youth.
- NLPC's Child Protection Plan compliant: PA clearances up to date, trained in CPR (Training to occur "on the clock," and cost of training covered by NLPC).
- Demonstrable self-starter and diligent to see tasks through to completion.
- Teachable, self-directed, and high personal standards for workmanship.
- Possess basic computer skills and a willingness, and ability, to learn computer skills.
- Both task oriented and a people person.

Responsibilities:

- Outreach
 - Works with Session to maintain vision/direction for evangelism and outreach.
 - Establishes and implements evangelistic and outreach strategies.
 - Develop and chair the New Life Outreach Team.
 - Cultivates within the congregation a focus on the Great Commission (Matthew 28:18-20) and sense of responsibility for personal evangelism.
 - Develops and implements programs as needed to disciple new believers.
- Youth/Children's Oversight
 - In general, provides oversight and direction of New Life's Christian Education and youth programs.
 - Manage Sunday School program for children and youth. This includes review of curriculum, recruitment, training, and assessment of teachers.
 - Teach Sunday School on a regular basis, teaching a variety of ages (including adults) as needed.
 - Supervise the volunteer Sunday School coordinator.
 - Supervise the volunteer nursery coordinator and oversee the nursery program.
 - Oversee the implementation of New Life's Child Protection Plan.

- Preaching/Worship Leadership
 - Preaching:
 - Preach when asked at Sunday Morning and special worship services (typically 5-10 times per year).
 - Deeply committed to study, prayer, and research for sermon preparation and delivery.
 - Deliver messages that are both valuable and accessible to people in all stages of spiritual growth.
 - Worship Leadership: Lead worship services in rotation with the other Elders.
 - Oversee the bulletin production. Senior pastor manages the work of the music director.
- Shepherding Care
 - Ongoing pastoral care for the Assistant Pastor's flock list.
 - Visitation with congregants as needed.
 - Offer biblical counsel as needed.
 - Walk with people, having a pattern of being with the body.
- General
 - Participate in Session meetings as a non-voting member. Moderate Session meetings when asked and when the Senior Pastor is unavailable.
 - Regular participant in Presbytery and General Assembly.
 - Develop and maintain relationships with other pastors and ministries in the community, both inside and outside the PCA.
 - Pursue continual education and spiritual growth (e.g. ongoing study, personal reading, conferences, writing, etc.).
 - Belong to an accountability group, be mentored, and mentor others.
 - Acts as pastoral liaison for one or more ministry team.
 - Other duties as assigned by the Senior Pastor and Session. (e.g. depending on gifts, help oversee NLPC's online presence).

Job Classification:

- Full-time, salaried. Exempt.
- Pay: commensurate with experience.
- Benefits: See Employee Manual .

Work Schedule:

- Monday: Day off (Day off is negotiable)
- Tue-Fri: Generally, 9:00-5:00
- Evenings and early mornings: As needed, with 2-4 evening/early morning commitments weekly.
- Saturdays: As needed.
- Sundays: Sunday school and Worship, meetings as needed, and fellowship events as scheduled.