

# Children's Ministry and Youth Coordinator

## Summary

Oversee the ministry to children ages infant through high school and their families at Grace Presbyterian Church (GPC), including management of program, related staff, and volunteers. This role includes equipping youth and children with foundational gospel knowledge, supporting their growth through programs, resources, and events, and preparing them for a lifetime of worship and gospel centered living. The CMC will also work alongside other ministry leaders to integrate the broader vision of GPC into ministry for youth, children and their parents.

## Responsibilities:

- Build on current programming and develop new programming for Youth, Nursery, Children's Church, and Kid's Cub (345's) including curriculum planning, and training staff and volunteers.
- Develop, implement, maintain and apply best practice safety standards to protect the well being of all youth and children while under the care of church volunteers and/or staff. • Plan and execute family-centered events, outside of Sundays, at designated times of year (ex. Youth events, Christmas party, Easter egg hunt, VBS, etc.) that seek to connect children and families to missional opportunities in their community and neighborhoods.
- Oversee, track, and manage the GPC budget for programs, materials, curriculum, and events. • Promote open and frequent communication with the Session, staff and volunteers. • Assure the safety of physical environments in conjunction with the Diaconate.

## Qualifications:

- Shows an evident commitment to the Christian faith, specifically the gospel of grace, and to serving God through the discipleship of children and families.
- Demonstrate a life of growing faith and repentance, including healthy relationships, work-life balance, and gospel renewal in everyday life.
- Agree with the theology and mission of GPC.
- Bachelor's degree required in education, child development, or a related field; Seminary degree and/or a demonstrated interest in vocational ministry beneficial.
- At least three years of significant, successful experience in developing children's ministry programs in a para-church or congregational setting, including experience managing people, youth, children, and events.
- Excellent communicator with strong interpersonal skills.

**Reports to:** Session

**Time:** 10 hours /wk

**Vacation:** 2 weeks annually, approved by Session

**Send resumes to:** [aeddy@gracecarolina.org](mailto:aeddy@gracecarolina.org)