



Position: Associate Director for State Capitols, Ministry to State
Job Category: Full-time Ordained Ministry Staff
Salary Range: \$79,870 - \$156,800
Position Type: Fundraising
Location: Remote

Ministry to State

As a ministry of Mission to North America (MNA), Ministry to State ministers to those serving in government at the state and national levels, as well as internationally. Ministry to State (MTS) seeks to accomplish this by: 1) exposing those in the government to the transforming truths of the gospel; 2) providing encouragement and support in the development of a Biblical world view for those in government who profess faith in Christ; 3) contributing to establish and maintain a Biblical conscience throughout the government community; 4) providing a healthy means to connect the church in non-partisan manner with those in government; and 5) promoting and facilitating specific and intelligent prayer by the body of Christ for those serving in government. Currently, MTS operates out of nine state capitals and Washington, D.C.

Summary of the Position

The State Capitols Associate Director reports to the Ministry to State Executive Director. The State Capitols Associate Director is responsible for providing leadership, direction, oversight, and policy guidance to those serving in MTS State Capitol ministries. The State Capitols Associate Director will help state capitol ministers and associates build ministry relationships and facilitate activities among those serving in state capital government.

The State Capitols Associate Director is responsible to assist the Ministry to State Director in developing and implementing strategies that align with MNA's strategic plan. The Associate Director should possess solid leadership and communication skills, as well as the ability to work collaboratively in order to effectively assist the Ministry Director across all ministries within MNA and the PCA. The Associate Director will embody MNA's core values of service, collaboration, clarity, and adaptability.

Major Responsibilities

- Develop and implement policies and procedures for state capitol ministry in coordination with the Operations Director for MTS.
- Recruit state capitol ministers to serve in states where Ministry to State is not present.

- Train and assist new MTS State Capitol ministers and ministry associates in initiating and building relationships with officials and staff of state capitol government for the purpose of evangelism, prayer and spiritual edification and discipleship.
- Oversee and supervise the work of State Capitol ministers and ministry associates.
- Work with other MTS senior staff to further the mission and vision of MTS.
- Oversee and approve ministry expenditures by MTS state capitol staff.
- Speak at churches and share from the Bible about ministering to those serving in government.
- Write material for use in MTS publications, as needed.
- Develop and maintain financial support, and regularly communicate with donors.

Position Requirements

- A Christian whose life reflects mature, spiritual growth.
- A Christian who views the position as both a vocation (responsibility) and as a ministry (service).
- A teaching elder in the PCA who has a heart for prayer, commitment to personal growth, and consistent dependence on Jesus.
- Education:
 - Bachelor's degree required. Higher degree, i.e., Master's degree preferred from accredited, theologically reformed, conservative seminary.
 - Five years or more of experience in relevant ministry work.
- Leadership:
 - Demonstrates wisdom in decision making – easily encourages and invites conversation and creates trust in relationships.
 - Positive, humble attitude with willingness to grow and learn from others, yet able to lead a growing team with confidence.
 - Proven affinity for studying, learning, collaborating/connecting with others for ministry growth.
 - Ability to lead, work with and motivate staff members.
 - A track record of wise, helpful, grace-based problem solving.
- Other Skills/Abilities
 - Excellent interpersonal skills, with the ability to build meaningful relationship in a politically and socially diverse environment.
 - Ability to communicate effectively, both orally and in writing.
 - Ability to raise and maintain support.
 - Ability to work well independently

Please submit resume or questions to

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