



572 Roxbury Road  
Stamford, CT 06902  
203.314.4898  
[www.gracechurchstamford.org](http://www.gracechurchstamford.org)

---

## ASSISTANT PASTOR

### **Position Description**

Grace Church Stamford (PCA) is seeking an individual to fill the position of Assistant Pastor. This person should be a mature Christian that is called to full time ministry, enjoys studying God's word with people, loves talking about Jesus to non-Christians and wants to be part of the vision to establish a gospel hub of Reformed churches in New England.

The ideal candidate will:

### ***Teaching***

- Assist Senior Pastor with teaching and preaching:
  - Preaching approximately nine times per year or more.
  - Leading services approximately twelve times per year or more.
  - Teaching bible studies regularly/weekly.
- Have a pastoral heart to help the Senior Pastor shepherd and encourage the saints, which means wanting to make Grace Church Stamford your home church because of the people as much as the job responsibilities and duties.

### ***Evangelism and outreach***

- Be gifted in personal evangelism, with an eagerness to engage people and little reluctance in approaching people and inviting them to church.
- Encourage and mobilize congregation to be involved in evangelism.
- Organize evangelistic events, from concept to execution, including giving an evangelistic talk, three times per year.
- Lead evangelistic course at least one time per year.

### ***Position Requirements***

- Assist with administrative tasks - assigned duties as needed.
- Actively participate in the ministry of Grace Church Stamford.
- Have the following skills and gifts:
  - Clear communication
  - Personal Evangelism
  - Administration
  - Time management
- Attend all mandatory meetings and events including Sunday services.

- Have the following qualifications:
  - MDiv, or in seminary in the process of completing MDiv.
  - Ordination in the PCA, or willing to be ordained in the PCA.
  - Three or more years of mentored ministry experience.
- Have a character above reproach, teachable, self-starter, high emotional intelligence.
- Length of commitment 2+ years.
- Reports to the Senior Pastor as an employee of the Session. Will receive an annual performance review.

***Compensation***

Grace Church Stamford provides a package that includes:

- Competitive salary, depending on experience/education.
- Health Insurance Allowance, and Life, Disability, and Dental insurance.
- Three weeks paid time off per year plus 1 week of study leave.
- Annual counseling coverage benefit.

Please visit our website for more information on our church. For questions or to apply, please send your resume and cover letter to our Church Administrator [heather@gracechurchstamford.org](mailto:heather@gracechurchstamford.org).