

*A community drawn together by grace for delightful, dependent, and dangerous living.*

# 2024

## SUMMER INTERNSHIP APPLICATION



Revised 1/2021

Grace Community Presbyterian Church, PCA

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ (Cell: Y / N)

SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Sex: ( M / F ) Will you have access to a car this summer? ( Y / N )

Drivers License Number: \_\_\_\_\_ State: \_\_\_\_\_

Current Occupation: \_\_\_\_\_

## EDUCATION

High School, Graduation Year: \_\_\_\_\_

City, State: \_\_\_\_\_

College: \_\_\_\_\_ Current Year: \_\_\_\_\_

Major/Degree: \_\_\_\_\_

## CHURCH BACKGROUND

Home Church: \_\_\_\_\_ Member: ( Y / N )

City, State: \_\_\_\_\_ Years Attended: \_\_\_\_\_

Current Church (If Applicable): \_\_\_\_\_

City, State: \_\_\_\_\_ Years Attended: \_\_\_\_\_

# MINISTRY EXPERIENCE

Church/Organization: \_\_\_\_\_

Dates Involved: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Why Did You Leave: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Church/Organization: \_\_\_\_\_

Dates Involved: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

Why Did You Leave: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Additional Experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# EMPLOYMENT HISTORY

Business/Organization: \_\_\_\_\_

Dates Involved: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Why Did You Leave: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Business/Organization: \_\_\_\_\_

Dates Involved: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Why Did You Leave: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Business/Organization: \_\_\_\_\_

Dates Involved: \_\_\_\_\_ to \_\_\_\_\_ Position: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Why Did You Leave: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

## REFERENCES

Name of Pastor: \_\_\_\_\_ Years Known: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Peer: \_\_\_\_\_ Years Known: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Employer\*: \_\_\_\_\_ Years Known: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*\*Employer reference should be a supervisor, may be substituted for another professional reference (mentor, professor, etc.)*

## **BIOGRAPHY**

*\*Please use a separate piece of paper to respond to the following questions*

1. Share your Testimony.
2. How would you define the Gospel?
3. What role does Grace play in your everyday life?
4. How did you hear about this internship?
5. Why are you applying to this internship?
6. Share a meaningful experience you've had working with Middle or High School students, or one that you had as a student.
7. What gifts/abilities do you have that would enable you to minister to students?
8. What is your "Philosophy of Ministry", or how would you go about ministering to students?
9. What do you hope to get from this internship?
10. Describe your personality.
11. What do you do during your free time?
12. Will you be able to fully commit to working during the summer, tentatively June 3 to August 16? Do you have any known time off you will need during your internship? Do you have any requests for scheduling accommodations?
13. Is there anything else you would find helpful for us to know?

## SIGNATURE OF AGREEMENT

*If accepted as a Summer Intern at Grace Community Presbyterian Church, I agree to*

- Live a life defined by Grace under the sole Lordship of Jesus Christ
- Commit to investing time and energy into growing in relationship with Jesus through means of Grace including personal devotional time, regular church attendance, and active participation in trainings and meetings
- Subscribe to the statement of Core Values of GCPC (<https://gcpc.churchcenter.com/home>) and the teachings of the PCA
- Be held accountable as a staff member of GCPC and a servant of God
- Refrain from illicit activities or actions construed as harmful to the Body of Christ
- Authorize GCPC to perform a background check prior to employment, verify the information contained on this application, and contact my references
- Read and abide by the position description to the best of my abilities
- Commit to serving the agreed upon period of my internship at GCPC

*My signature below indicates my review and acceptance of the above guidelines, along with my honest and thorough completion of this application. If any information changes I will contact you immediately.*

Name (Printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## INSTRUCTIONS FOR SUBMISSION

Please return the completed form in its entirety, along with any supporting materials, to Garrett Malone, The Director of Student Ministry, either by email sent to [garrett@gcpres.org](mailto:garrett@gcpres.org) or by mail addressed to:

Grace Community Presbyterian Church  
Attn: Garrett Malone  
9489 Sliding Hill Road  
Ashland, VA 23005

We will contact you upon receipt of your completed application. If you have any questions about the application, interview process, reference checks, or timeline of our selection process, please reach out to Garrett Malone at [garrett@gcpres.org](mailto:garrett@gcpres.org)

