



WESTMINSTER
PRESBYTERIAN CHURCH
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Job Title:	Women’s Counselor	Reports to:	Counseling Pastor
Department/Group:	Adult Ministries / 5400	Job Code/Req#:	
Location:	WPC	Travel Required:	Local only
Level/Salary Range:	7	Position Type:	PT – 24 hours/week
HR Contact:	Church Administrator	Date posted:	
Will Train Applicant(s):	N/A	Posting Expires:	

Applications Accepted By:

E-mail: walker@westpca.com
Attention: Dr. Chris Walker

Mail:
 Westminster Presbyterian Church
 2151 Oregon Pike
 Lancaster, PA 17601

Job Description

Purpose:

The purpose of the Women’s Counselor is to provide biblically based counsel for women and to assist the pastoral staff with counseling needs. Her role may also include being a resource to WPC’s Women’s Ministry, facilitating focus-specific groups, participating in seminars, or other avenues of meeting the needs of the women of Westminster.

WPC’s women’s counselor will practice a personal pursuit of Scripture and nurturing of her own relationship with Jesus Christ that will enable her to have truth to speak to Westminster’s women, to continually build a biblical philosophy of ministry, and to nourish a widening attitude of care, compassion, and perception of women’s heart-needs.

Responsibilities:

1. Giving spiritual counsel and encouragement to all women as needed or requested, with the understanding that this ministry is directed primarily to women who are members or regular attenders of WPC. Counseling those outside of WPC’s ministry sphere is expected to be exceptional and dependent on time allowance. Availability to WPC’s daughter churches and churches within our presbytery may be included as time allows.
2. Counseling women of the church with special needs or in difficult circumstances. Expected areas of counseling wisdom and experience might include many of the following: spiritual concerns, assurance of salvation, struggles with sin, addictive behavior, marriage and family difficulties, domestic abuse, struggles with sexual sin, parent-child struggles, issues concerning singleness and widowhood, grief and loss, depression, anxiety, eating/body image, and biblical conflict resolution.
3. Work in collaboration with the Women’s Ministry Director to discern between counseling and mentoring needs.
4. Attend weekly Westminster staff meetings as time allows.
5. Pursue ongoing formal and informal training, including Bible and counseling content. Stay abreast of new resources, cultural issues and trends, and materials that can be helpful to Westminster women.
6. Work in collaboration with WPC’s Counseling Pastor as needed, primarily in “tandem” spouse counseling, couples’ counseling, impending divorce situations, in abuse situations, etc.



Qualifications and Education Requirements:

1. Master’s level biblical and theological training
2. Formal training in counseling or similar life & ministry experience

Position Requirements:

1. A personal relationship with Christ and a calling to women’s ministry.
2. A love for the people of God, His Church, and a commitment to its purity and peace.
3. A growing knowledge of Scripture.
4. A commitment to the tenets of the Reformed Faith.
5. An understanding of the commitments to the PCA, its government, doctrine and its national women’s ministry.
6. Sound biblical counseling background.
7. Interpersonal and peacemaking capabilities.
8. Leadership and personal communication skills.
9. An ability to disciple, counsel, train, and equip. (Previous education in these areas is strongly desired.)
10. Be a member or become a member of WPC or another Reformed church.

Reviewed By:	Women’s Counselor Search Committee	Date:	11/14/2023
Approved By:		Date:	
Last Updated By:	Tucker York	Date/Time:	11/15/2023