

HOW WILL YOU SPEND YOUR SUMMER?





Dear Potential Summer Staff Intern,

The ECPC Student Ministries Summer Intern program exists to train and disciple interns as they aid in helping form mature disciples within our student ministry. 2 Timothy 2:2 reminds us that on-going discipleship is essential for the growth of the church and the spreading of the gospel. Summer interns will gain valuable experience and training in the practical “hands on work” of youth ministry as they learn to steward their spiritual gifts and abilities. We are looking for men and women who love God, love His church, and the lost among us.

The Summer Staff is made up of college-aged adults who are committed to Christ and His kingdom initiative by ministering to the youth of East Cobb Presbyterian Church in Marietta, GA. We are looking to hire two high school interns and two middle school interns. Applicants must complete their freshman year of college during the time of their summer internship to qualify, but exceptions can be made on a case-by-case basis. As you prayerfully consider a ministry position at ECPC, understand that expectations to fulfill your internship are reasonably high. Being said, this is a full-time commitment. Your schedule is taken with the upmost priority. Flexibility can be made with requests for days off, but those requests are not always guaranteed.

The internship start date is dependent on intern availability but expect a start date the week of May 19th. This internship end date is on Friday, July 30th. As a full-time position, its *recommended* that you not work other part-time jobs or take summer classes. You will receive compensation every other week totaling **\$2500** for the summer, plus free housing hosted by a church family should you need it, and several hundred dollars for contact expenses with students as well as trips, activities, and events. **Decisions on applicants are based upon this completed application (including two references) and an interview process.** Please complete this application as soon as possible so our team can review your application and if accepted, pursue the interview process.

Please **type** out your application and email to Ericson Joubert ericson@eastcobbpres.org along with references.

In Christ,

Ericson Joubert
Student Ministries Director
ericson@eastcobbpres.org



Summer Staff Job Description

East Cobb Presbyterian Church // 4616 Roswell Rd Marietta, GA 30062

www.eastcobbpres.org/students

Office: (770) 973-4114 / Cell: Ericson- (678) 777-6501 or email: ericson@eastcobbpres.org

JOB TITLE: Summer Youth Intern

DATES FOR POSITION: May 20, 2024 – July 30, 2024

(Mandatory Training/Planning Retreat Tentative on May 24-26)

SALARY: \$2500 for the summer, paid every other week. (Also include: *Free housing if not from Marietta – we also cover your ministry costs for trips, events, and give you \$200 to use for contact expenses with students. We may ask you to send support letters for our High School Missions Trip to Nashville and will assist/communicate with you on how to's and best practices*)

STATEMENT OF PURPOSE:

A Summer Intern will assist with the full-time youth ministry staff in spiritual leadership and development of outreach for junior high and senior high youth. Summer Interns will be actively involved in the lives of middle and high school students, with the goal of encouraging them closer to Christ. The primary objective is evangelism with the goals of bringing students to the following:

1. A growing commitment to Jesus Christ
2. A growing commitment to the Body of Christ/the church
3. A growing commitment to the work of Christ in the world

SPECIFIC DUTIES:

The duties of the summer staff will include the following:

A. Relationships

To build relationships with students (primary role) through:

1. Planned activities and programs.
2. Relational hangouts with students (activities, meals, coffee, etc.)
3. Other thoughtful means of outreach, like texts and note writing.

B. Outreach and Growth

To assist in formulating, maintaining, and administering programs that will nourish in the faith those who profess Christ as Savior and Lord including:

1. Planning and implementing various outreach and fellowship events each week
2. Summer youth group/bible study – teaching
3. Jr. Summer Camp (July 8th – July 12th)
4. Sr. High Nashville Missions Trip (June 9th – June 14th)

C. Support Ministries

To assist in non-personnel areas of ministry as necessary including:

1. Church Announcements (for bulletin, email, website, etc.)
2. Flyers/Advertisement
3. Misc. office duties

D. Personal Growth

To grow spiritually by doing the following:

1. Building Godly relationships with the other interns
2. Maintaining a personal time with the Lord through prayer and reading Scripture
3. Attending and preparing for Summer Intern Study

ORGANIZATIONAL RELATIONSHIPS:

A Summer Intern will function within the following organizational parameters:

- A. Directly responsible to the Director of Student Ministries & under supervision of Assistant Director of Student Ministries
- B. Will work with and through the Session of ECPC.

PERSONAL CONDUCT:

- A. A Summer Intern is expected to grow in his/her spiritual walk with Christ, his/her commitment to the Body of Believers, and in his/her burden for those who are lost through the following means:
 1. Daily devotional time.
 2. Maintenance of character consistent with Biblical standards for those in leadership.
 3. Attendance at all church-wide functions.
- B. A Summer Intern, as a role model for youth and others in the church, will maintain the following standards of ethical and moral conduct:
 1. Abstaining from the use of **all** tobacco, alcoholic beverages and non-prescription, illegal drugs; part of this may require some editing of your personal Instagram and Facebook accounts of any inappropriate pictures or material that could be detrimental to your ministry to students.
 2. Maintaining an attitude of respect for and obedience to those in authority.

Please fill out and complete form. Email to Ericson Joubert ericson@eastcobbpres.org

BASIC INFORMATION

Name: _____ Age: _____

School: _____

Major: _____ Grad Year: _____

If not in school, Current Job: _____

School address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

Permanent address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

When will you return to school/work in the fall? _____

Do you own or will you have a vehicle to use during the summer? _____

Driver's License Number: _____

State: _____ Expiration Date: ____/____/____

Within the last 3 years, has your license been suspended? _____

How many accidents? _____ How many moving violations? _____

Birthday: ____/____/____

If you play a musical instrument, list it here: _____

If you play a team sport, list it here: _____

Parents' Names: _____

Parents' address and phone number (if different from permanent): _____

MINISTRY INTEREST

Please indicate your ministry preference ("1" being first choice). We will make every effort to match you with your preference, but cannot guarantee the position of your choice.

__ Junior High __ Senior High

CHURCH HISTORY

Please provide us with accurate information concerning the church(es) you have been a part of.

Church you attend while in school: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Home Church: _____

Senior Pastor's Name: _____

Church Address: _____

City: _____ State: _____ Zip: _____ Phone: () _____

Any others? (Please type below)

SPIRITUAL HISTORY

1. Define the Gospel:
2. In 2–3 paragraphs, briefly share your testimony.
3. What role does Scripture play in your life?
4. How do you continue to grow in your relationship with Christ?

PERSONAL HISTORY

5. Why do you want to work at East Cobb Presbyterian Church this summer?

6. How did you become interested in this opportunity? (or if this is your application to work a second summer: Why do you want to be a Summer Intern at ECPC again?)

7. What gifts, skills, or background do you believe will assist you in your Summer Intern position? (List any training or personal experiences that would help you in ministering to youth)

8. Describe your family background. How will your family feel about your being a Summer Intern? May we contact them?

9. List 3 personal strengths and 3 personal weaknesses. Please complete **EACH** space.

STRENGTHS

1.

2.

3.

WEAKNESSES

1.

2.

3.

11. Rate yourself on a scale of 1 to 10 (10 for excellent, 1 for poor) in the following areas:

___ TIME MANAGEMENT

___ CLEANLINESS

___ DRIVING

___ BIBLE KNOWLEDGE

___ WORKING WITH A TEAM

___ PLANNING EVENTS

___ FULFILLING RESPONSIBILITIES

___ ADMITTING MISTAKES

___ RESPECT FOR AUTHORITY FIGURES

___ LEADERSHIP

___ WORKING BY ONESELF

___ BEING DISCIPLINED

WORK HISTORY

12. Please list your prior work experience including supervisor(s) and phone numbers.

13. Do you have any health concerns of which we should be aware?

17. Is there anything else we need to know in considering you as a Summer Intern? Any date conflicts?

SIGNATURE OF AGREEMENT

If accepted as a Summer Intern, I agree to the following:

1. I will be available for the entire summer commitment

2. I have contacted 2 referents to fill out my reference forms (one peer and one ministry related). Their names are:

_____ and _____

3. I subscribe to the "What We Believe" section on the church website (<https://www.eastcobbpres.org/believe>) and do not take issue with the Westminster Confessions of Faith. (Your position on infant baptism is not a disqualifier and you may talk to Ericson for any other questions or concerns.)

4. My vacation time will be before and/or after my Summer Internship commitment or discussed thoroughly with the Youth Ministry staff to determine my eligibility.

5. As a Summer Intern, I will not participate in any illegal activities and will discourage others from participating in them. I also will abstain from any other activities that may reflect negatively so that there will be no conflict of interest with the youth ministry, college ministry, and church.

6. I authorize you to perform a criminal and/or driving investigation/check.

My signature indicates that I have completed this application to the best of my ability, answering honestly and truthfully, and have read and agreed to the commitment outlined above. If any information changes, I will contact you immediately.

SIGNATURE: _____ DATE: ____/____/____