

Job Title: Director of Worship and Youth and Family Ministries

Employment Status: Full Time

Compensation: TBD

Contact: info@cypressridge-pca.org for more information

Brief Description:

The purpose of this position will be split into two primary areas of responsibilities.

The first area of responsibility in this role is the Director of Worship (“DW”). In this role the DW will work in conjunction with the Lead Pastor to plan the worship service, seeking to create a God-honoring environment and leading the congregation to worship our great God.

The second responsibility in this role would be focused on Youth and Families (“YF”). This will include working with families of youth to lead, equip, and grow the youth ministry. This will include duties such as building relationship with the parents, the teens, as well as planning, leading, and teaching the weekly youth events (currently Youth Group and Sunday School).

Responsibilities of Director of Worship:

1. Worship Planning:
 - a. Work with the Lead Pastor to plan the Sunday morning worship service. This includes choosing music to go along with the theme of the service.
 - b. Create a schedule for the singers, musicians, and tech volunteers, including special services (Christmas, Easter, etc.).
 - c. Distribute weekly worship music to the singers, musicians, and Office Administrator.
 - d. Teach and introduce new songs to the congregation, chosen in coordination with the Lead Pastor.
 - e. Recruit and train musicians, singers, and tech volunteers to continue to grow the music ministry.

2. Worship Leading:
 - a. Lead the weekly Sunday morning worship service.
 - b. Lead the weekly music team rehearsals. This includes recruiting and training musicians, singers, and tech volunteers to continue to develop the worship team.

3. Administrative/Other:
 - a. Meet regularly with the Lead Pastor.
 - b. Attend weekly staff meetings.
 - c. Set up sanctuary stage.
 - d. Maintain a record of the music sung each week, including new songs.
 - e. Assist in other special music events if asked and available.
 - f. Oversee musical instruments, including the tuning of the piano and instruments.
 - g. Oversee the maintenance of sound/tech equipment, as needed.

Responsibilities of Director of Families and Youth:

1. Families:
 - a. Get to know the youth and their parents.
 - b. Partner with parents to help the youth-aged students grow in their relationship with Christ. This would also include resourcing the parents with helpful information.
2. Students:
 - a. Help plan, teach, and disciple the youth at Cypress Ridge through:
 - i. Life-on-life discipleship
 - ii. Sunday School
 - iii. Thursday Night Youth Group
 - b. Develop a youth worship team.
 - c. Provide evangelistic & outreach activities.
 - d. Plan and lead retreats and mission trips as needed.
 - e. Identify, recruit, and train youth leaders (both student leaders and adults to serve the ministry).
 - f. Meet with the Lead Pastor at least monthly.
3. Other:
 - a. Potential to preach occasionally.
 - b. Potential to take seminary classes while gaining on-the-job training.

Qualifications:

1. Have a personal relationship with Jesus that is growing toward maturity in Christ.
2. Have a working knowledge of Reformed theology and a willingness to teach accordingly.
3. Have a musical ability to lead a worship team and congregational worship.
4. Able to plan ahead with some organizational skills.
5. Must be Christ-centered and people-driven.
6. Ability to develop healthy relationships with adults as well as youth.
7. Have a willingness to work alongside other staff members as a team.
8. Have strong written and verbal communication skills.