

CENTRAL KIDS COORDINATOR

Job Description

Position Summary

The Central Kids Coordinator will lead all events as well as oversee classes for elementary school-aged children who are a part of Central Kids. The individual will report to the Children's Ministry Director.

Responsibilities

- Oversee lesson planning for Sunday school classes for elementary school-aged children
- Recruiting volunteers to assist in classrooms and with events
- Prepare supplies for large Sunday School classrooms (props for storytelling, supplies for small group activities, and activity pages)
- Coordinating with staff team members to identify upcoming volunteer needs
- Recruiting, coaching, and encouraging volunteers on Sunday mornings and beyond
- Planning and executing events for elementary school-aged children
- Attending monthly Central Kids Ministry Team Meetings
- Coordinate Camp Kidventure for elementary school-aged children.
- Attending Bi-Weekly staff team meetings (2nd and 4th Tuesdays of each month at 10:00 am)
- Meeting with your leader for Bi-Weekly Check-ins

Essential Requirements

- A sinner saved by grace
- Experience working with kids.
- Exemplary character as exhibited in 1 Timothy 3 and Titus 1
- Openness or desire to work in a church
- Love for the Gospel
- Love for the City of Durham
- Passionate about the vision and mission of Christ Central Church. Membership at Christ Central Church is a requirement, though not a prerequisite
- Excited about our staff values – camaraderie, collaboration, and prayerfulness
- Strong verbal and written communication skills
- Comfort working in and communicating via email, Slack, text, Planning Center, etc.
- Experience working with elementary school-aged students
- Experience writing curriculum
- Experience managing volunteers
- Previous success with event planning
- Experience working in a church
- Charisma and comfort in welcoming people hoping to get involved



CHRIST CENTRAL CHURCH

Position Details

- Full-time (approximately 40 hours per week)
- Salary commensurate with experience
- Health and dental insurance benefits
- 403b Retirement Plan

How to Apply

To apply, please submit your cover letter and resume to info@christcentraldurham.com.



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