



Office of the Stated Clerk
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CHURCH PROFILE FORM

Revised 8/2017

Check here if you would like to be added to our Ministry Opportunity List
(www.pcaac.org/get-involved/pastoral-job-positions/)

PART I -- BASIC DATA

1. NAME OF CHURCH: _____

ADDRESS: _____

TELEPHONE: _____ PRESBYTERY: _____

2. NAME OF PULPIT COMMITTEE CONTACT PERSON: _____

MAILING ADDRESS: _____

TELEPHONE: _____ EMAIL: _____

3. TYPE OF COMMUNITY

- Inner City _____
- Urban (Downtown) _____
- Urban (Residential) _____
- Suburban _____
- Small Town _____
- Rural _____
- College _____
- Retirement _____
- Resort/Recreational _____
- Agriculture _____

4. TYPE OF CHURCH

- Church with Multiple Staff _____
- Church with Solo Pastor _____
- Mission Church _____
- Non-PCA Church _____
- Overseas Church _____

5. SIZE CHURCH

- Under 100 members _____
- 101-250 members _____
- 251-500 members _____
- 501-800 members _____
- 801-1,000 members _____
- 1,001-1,600 members _____
- Over 1,600 members _____

6. TYPE OF POSITION VACANT

- Pastor (Solo) _____
- Senior Pastor _____
- Associate Pastor _____
- Assistant Pastor _____
- Interim or Supply _____
- Lay Professional _____
(e.g. Educator, Musician)
- Pastoral Counselor _____

7. CONGREGATIONAL INFORMATION

- Average Attendance _____
- # of Adults over 65 _____
- # of Adults under 65 _____
- # of Teens _____
- Number of Children _____

8. FINANCIAL INFORMATION

- Total Income _____
- Benevolent Disbursements _____
- Church Expenses _____
- Ministers Compensation Package _____

9. MANSE:

(a) Does the church have a manse? ___Yes ___No (b) If "yes," is the pastor expected to live in the manse? ___Yes ___No

10. SCHOOL:

Does the church own or operate a school? ___Yes ___No

11. PROGRAMS AND OUTREACH

| | |
|--------|--------|
| _____. | _____. |
| _____. | _____. |
| _____. | _____. |
| _____. | _____. |
| _____. | _____. |

**PART II -- PASTOR CRITERIA DESIRED
(Check all that apply)**

A. YEARS OF MINISTRY EXPERIENCE REQUIRED (may include ordained or nonordained experience):

- None needed _____
- 1-5 _____
- 5-10 _____
- 10-20 _____
- Over 20 _____
- No preference _____

B. Marital Status:

- Single _____
- Married _____
- No preference _____

PART III -- CONGREGATIONAL PRIORITIES

THE CONGREGATION PLACES PRIORITIES FOR THIS MINISTER ON THE FOLLOWING:

Check no more than six (6) of the following twenty activities to indicate the highest priorities for this ministerial position.

CHECK NO MORE THAN SIX (6)

1. ___ WORSHIP LEADERSHIP: Pastor and Session work to develop a rich worship life, educating the congregation for meaningful participation.
2. ___ PROCLAMATION OF THE WORD: The word of God is preached with urgency and conviction, bringing it to bear on the changing needs of individuals, the community, and the world. High priority of pastor's time placed on sermon preparation.
3. ___ SPIRITUAL DEVELOPMENT OF MEMBERS: Pastor shares members' struggles regarding the Christian faith, with opportunity provided for individuals and groups to reflect on beliefs, concerns, doubts regarding Christian understanding of the spiritual dimensions of life.
4. ___ CONGREGATIONAL VISITATION: Church officers and pastor develop and carry out a systematic plan for visitation of the entire congregation with special attention to prospective members and those with special needs.
5. ___ HOSPITAL OR EMERGENCY VISITATION: Those in hospitals or emergency situations are regularly visited; network developed to keep pastor and others informed of crisis situations; needs of ill or bereaved are met.
6. ___ CONGREGATIONAL FELLOWSHIP: Emphasis placed in developing fellowship, helping members to know one another; groups encouraged which give members the opportunity to love and support one another.
7. ___ COUNSELING SERVICE: A counseling program initiated for assisting those in and outside the Church; appropriate referrals made when needed.
8. ___ EVANGELISM: Pastor and congregation share faith in Christ as personal Savior in total lifestyle; seek to lead others within and outside the Church to accept Jesus Christ; congregation is informed, trained, helped to establish effective evangelism programs for the church.
9. ___ DISCIPLESHIP TRAINING
10. ___ ENCOURAGING THE MINISTRY OF THE LAITY: Creative ideas and directions developed together with the Session; many persons with appropriate skills stimulated to become involved in services.
11. ___ MISSION BEYOND THE LOCAL COMMUNITY: Awareness of the Church's worldwide mission and opportunities for corporate and individual involvement; specific projects identified: persons challenged to support, study and/or visit mission programs on six continents.
12. ___ DEVELOPMENT AND SUPPORT OF EDUCATION AND TRAINING PROGRAM: Session and pastor identify the educational needs of persons of all ages and backgrounds, developing programs to meet needs; church education supported; educational goals are congruent with the total mission of the Church.
13. ___ TEACHING RESPONSIBILITY: Pastor accepts an active teaching role, interpreting and teaching the Scriptures, theological concepts, history of the Church and current events; provides instruction for Church Officers; educational leaders, and confirms new members.
14. ___ INVOLVEMENT IN LOCAL COMMUNITY PROBLEMS AND ACTIVITIES: Concern for identifying social problems in the community; work done with groups seeking solutions. Time and skills committed to community groups. Information and encouragement provided which enable members to become informed and involved.

15. ___ CONGREGATIONAL COMMUNICATION: Two-way communication encouraged, information gathered and shared that will assist problem solving and decision making; varying opinions elicited and all encouraged to listen to opposing points of view.
16. ___ ADMINISTRATIVE LEADERSHIP: Pastor accepts appropriate administrative responsibilities, in climate of delegated tasks and shared leadership; volunteers and professional staff encouraged to use their ideas and skills. Work done on developing accountability.
17. ___ STEWARDSHIP AND COMMITMENT PROGRAMS: Session and pastor develop a planned stewardship education program to communicate the financial needs of the local church and mission beyond the local church; congregation challenged to commitment to Church's work.
18. ___ EVALUATION OF PROGRAM AND STAFF: Systematic procedures used to evaluate programs and staff performance in accord with goals and objectives. Others trained to use these skills. Regular assessment and evaluation.
19. ___ CONGREGATIONAL AND DENOMINATIONAL RESPONSIBILITY: Value placed on balance between local church and Assembly responsibilities. Congregation and Session know and are involved in the work of the denomination.
20. ___ DIACONAL MINISTRIES: Ministering to the needs of those inside and outside of the Church.

PART IV -- PASTORAL MINISTRY STRENGTHS OR EXPERIENCE DESIRED

Please check **NO MORE THAN SIX (6)** primary pastoral ministry strengths or experience expected for this position.

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|-------------------------|-----------------------|-------------------------------|-------------------------|---------------------------|
| ___ Preaching | ___ Teaching | ___ Evangelism | ___ Discipleship | ___ Worship Leadership |
| ___ Team Work | ___ Counseling | ___ Youth Work | ___ Leadership Training | ___ Church Administration |
| ___ Christian Education | ___ Singles Ministry | ___ Stewardship | ___ Diaconal Ministry | ___ Ministry to Seniors |
| ___ Pastoral Visitation | ___ Community Service | ___ College & Career Ministry | | |