



Exilic Church

POSITION: ASSISTANT PASTOR

Status: Exempt

Reports to: Executive Director

Hours: Full Time; must work Sundays and some evenings

Salary Range: \$100K-\$130K (depending on experience)

ABOUT US

Exilic Presbyterian Church was planted in 2014 with a mission to *inspire the thinker to believe, and the believer to think*. We want to be 21st century disciples who think critically and act positively.

POSITION SUMMARY

This Assistant Pastor of Exilic Church will execute the vision cast by the session under the supervision of Executive Director and Senior Pastor.

GENERAL AND SUNDAY RESPONSIBILITIES

- Participate in all required staff meetings and retreats.
- Preach and preside on the schedule determined by the senior pastor.
- Serve as a regular teacher in various settings, including Membership classes, seminars, and more.
- Participate in all Exilic Session meetings and NYC Metro Presbytery meetings.
- Set aside time each week to continue to study, read and grow professionally.
- Collaborate with other staff members to plan and execute new / existing initiatives.
- Work alongside other Pastors to take on pastoral counseling cases as assigned.
- Update internal pastoral care document for cases under your care.
- Perform other pastoral duties (e.g. officiate weddings, preside over funerals, etc.) as required.

COMMUNITY LIFE

- Lead 2-3 Community Groups (CG) through CG content from October through May.
- Meet with coordinators/attendees outside of regular gatherings (e.g., meals, coffee) to develop pastoral relationships.
- Attend church events as appropriate and be intentionally relational with community members.
- Work with elders to develop the next stages of community life ministry.



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REQUIREMENTS

- Be an ordained minister with 3+ years of full-time ministry experience; seminary degree.
- Embrace Exilic's vision and have a gospel-oriented love for New York City and its people.
- Be a mature Christian leader with exemplary moral integrity.
- Be a collaborative team-player, with the ability to coordinate different constituencies to a common cause.
- Be an accessible staff member, with an open heart to become close teammates with staff and church members.
- Must love spending time with people both one-on-one in an environment of learning, listening, growing and caring, as well as in large-group settings such as events and social gatherings.
- Trained in a robust Reformed understanding of the theology of vocation and culture.
- Excellent public speaking and writing abilities.
- Experienced in GSuite, project management tools (e.g. Asana), database.
- Preferred: Desire to church-plant in the next 3 years.
- Preferred: Have a heart for college students and student ministry.

SKILL SETS

- Demonstrates a passion for the Gospel, the church, and New York City.
- Encourages the growth and development of others.
- Exercises prudent judgment in new or ambiguous situations.
- Manages competing priorities and tasks in a timely manner.
- Displays great initiative and also works well on a team.

BENEFITS

- Retirement Contribution
- Health Insurance
- Basic and Long Term Disability insurance through PCA Geneva Benefits

HOW TO APPLY

Please contact hr@exilic.com with your resume, cover letter, and 2 sermon samples.