

### Purpose of the Position:

Covenant Life Church is building a student ministry team that will work together to 1) foster and strengthen a web of discipleship relationships between adults and students and 2) create and sustain vibrant avenues for these relationships to grow. The Girls Discipleship Coordinator (GDC) will play a vital role through supporting the Director of Student Ministry (DSM), directly discipling female students, equipping leaders and engaging with parents.

### Responsibilities:

- 1. Relational Engagement with Students:** Lead students (both from within and without the church) from one stage of their faith journey to the next through intentional time spent in the world of teenagers, being where they are, doing what they do, talking with them, interacting with them and building relationships with them. Tasks include (but are not limited to):
  - Attend student sports events, concerts, activities, etc.
  - Disciple students individually and in small groups
  - Train students to reach their friends
  - Provide counseling and spiritual direction to students on an individual basis
- 2. Programming:** The GDC will help plan, serve in and support the discipleship avenues in the Student Ministry. Tasks include (but are not limited to):
  - Serving with students in Wednesday evening large group (Connect),
  - Leading and teaching girls in small groups
  - Leading and teaching Sunday morning Discipleship Classes
  - Discipling girls through camps, retreats and missions trips
- 3. Developing Leaders:** The GDC will pray for and seek out godly caring female adults to volunteer on the student ministry team. Tasks include (but are not limited to):
  - Identify, recruit and train adults in incarnational ministry to students and effective discipleship of students
  - Meet regularly with female volunteers to encourage and equip them to serve
  - Model relational/incarnational ministry for the volunteers
- 4. Administration:** The GDC will work closely with the student ministry team in the week-to-week operation of the Student Ministry. Tasks include (but are not limited to):
  - Praying
  - Logistical and administrative tasks
  - Planning programming, both weekly and special events such as camps
  - Communicating with students and families
  - Implementing creative initiatives to grow our church's ministry to students and their families

### Additional Secondary Responsibilities:

1. Attend all staff meetings and other meetings as requested
2. Support and serve at staff-wide initiatives and events when necessary

### Reports to:

Director of Student Ministry (DSM)

### Working Conditions:

1. **Full Time:** Approximately 43-47 hours per week (open to PT for right candidate)
2. **Office Hours:** Four weekdays per week to be coordinated with the DSM, with the understanding that the kind of relational ministry we desire will require being out of the office frequently
3. **Day Off:** As this position requires night and weekend responsibilities, the GDC will have one day off during the week to be scheduled in conjunction with the DSM
4. **Evening and Weekend Activities:** The nature of Student Ministry requires a flexible schedule to include some evening and weekend activities

### Expectations and Qualifications

1. **Character:** The GDC must demonstrate a vibrant relationship with Jesus Christ and exhibit a growing spiritual maturity and godliness
2. **Membership:** Under Biblical authority, the GDC must demonstrate joyful submission to the elders and staff and must be (or become) a member of Covenant Life Church, actively participating in worship and discipleship
3. **Theological/Biblical Commitments:** Committed to a Reformed view of the Scriptures.
4. **Education:** The GDC is expected to have a bachelor's degree
5. **Ministry Experience:** The GDC is expected to have at least three years of vocational or volunteer experience in student ministry
6. **Passion:** The GDC must demonstrate a heart for churched and unchurched middle and high school students and desire to work through the local church to reach and disciple those students
7. **Skills:**
  - a. Able to interact and relate with students effectively
  - b. Able to communicate with maturity to volunteers and parents
  - c. Able to work in a team environment
  - d. Demonstrated ability to teach
8. **Motivation:** The DSM must be self-motivated and ready to serve

### How to Apply

To apply for the Girls Discipleship Coordinator position, please send a letter of interest, application for employment, and, if available, resume to Mike Vieira, Director of Student Ministry, at [mike@covenantlifepca.com](mailto:mike@covenantlifepca.com).

Application for employment available at: <https://covenantlifepca.com/application>