

Ministry Leader for Short-Term Missions: Lead the short-term mission efforts by mobilizing and discipling through outreach trips and events. Encourage, recruit, train, and equip members for missional and evangelistic ministry by coordinating short-term mission opportunities. Two-year Associates Degree or equivalent experience required; four-year degree is preferred. Experience in cross-cultural mission work is required. Established history in mission trips is preferred. Five years of administration coordination and four years of managing projects/events preferably in non-profit environment is preferred. Must be proficient in Microsoft products. Must possess a heart for extending God's kingdom. Should be extremely intuitive, decisive, competent in crisis management, able to teach with ease and clarity, and lead with wisdom, maturity, and humility. Must be a self-starter, strategic thinker, and team builder. Must be able to determine and discern next steps with confidence. Excellent communication skills, comfort in cross cultural situations, and ability to interact with diverse cultures is essential. Work requires a project management approach and resourcefulness for simultaneous projects. PCPC membership is desired. This is a full-time (40 hrs/wk) exempt hourly position. Please email resumes to careers@pcpc.org. The job description will also be available on our PCPC website at <https://careers.pcpc.org>. Please email questions to careers@pcpc.org.