

Church Creek PCA is seeking a candidate to serve as an Assistant Pastor or a Pastoral Assistant. The individual we are seeking must be one who will set an example before the flock by maintaining the character and qualifications as outlined in 1 Timothy 3:1–7, Titus 1:5–9, and 1 Peter 5:1–4. The Assistant Pastor will report directly to Senior Pastor and fall under the general oversight of Church Creek session.

Primary Areas of Responsibility

- Help oversee ministry coordination, administrative tasks, assimilation, etc.
- Maintain regular visitation and shepherding care to Church Creek members.
- Be available to conduct counseling and officiate weddings and funerals, as needed.
- Help lead the outreach of the church in our community and utilize our website social media, and other forms of publicity to draw visitors.
- Help oversee the various ministry committees by regular communication with committee chairpersons.
- Preaching/teaching for other ministries of the church, as needed (e.g., Sunday school, Bible Study, etc.).
- Assist the senior minister in leading mid-week ministries of the church (i.e., youth, men's theology night, etc.)
- Provide strategic organizational leadership for future small groups.
- Provide strategic organizational leadership for new member assimilation.
- Help lead in overall church discipleship.
- Assist in coordinating certain events (e.g., conferences, retreats, etc.).
- Assist in leading weekly morning and evening worship.
- Employ ministry gifts of Word and Sacrament during morning and evening worship, Sunday school, small groups, etc. as part of a preaching rotation.

Preferred Personality Strengths

- Relational – Ability to easily draw people together, make others feel welcome, and naturally encourage genuine gospel community.
- Organized – Ability to be punctual, keep appointments, easily find/produce

documents, and be prepared.

- Team-Oriented – Ability to see oneself as part of a team and not as an individual minister working in isolation; to not give into unhealthy comparison or competition, but rather strive to build up others.
- Servant Leadership – Ability to see and be sensitive to needs, take initiative, develop teams, and then follow through with appropriate action.
- Winsome – Ability to speak truth in love; to communicate the truth of God's Word in a compelling, but respectful way.

Compensation

- Salary: TBD
- Housing: TBD value + utilities
- Benefits: TBD for insurance; TBD for continuing education; TBD for cell phone reimbursement
- 3 weeks vacation; 1 week study

If interested, please send an email to churchcreekpres@gmail.com