



TRINITY

ORTHODOX PRESBYTERIAN CHURCH

Trinity Orthodox Presbyterian Church (Bothell, Washington)

Pastor Job Description

If interested please contact:

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Who We Are

Trinity Orthodox Presbyterian Church (TOPC) is a family of believers working together to glorify God in all that we do, to encourage each other's faith, and to further God's kingdom. We are based in Bothell, Washington and are a congregation of the Presbytery of the Northwest. We are small and growing congregation that comes together Sunday mornings to worship God, fellowship with each other, and nurture in our faith. From here we go out to serve God, each other, and our community.

Overview

The pastor of TOPC will preach the gospel and will shepherd the flock. Gospel-filled and Christocentric sermons should call sinners to repentance. The church desires a pastor who expounds Scripture from a Biblical Theological, redemptive historical perspective. We seek a pastor who is a servant leader and team builder; he will equip and work with the elders, deacons, and members to grow in faith. The pastor will actively invest in a spirit of hospitality demonstrated to the whole congregation, and in particular, in welcoming new members into the church. We seek a pastor who will "equip the saints for the work of ministry, for building up the body of Christ, until we all attain to the unity of the faith and of the knowledge of the Son of God, to mature manhood, to the measure of the stature of the fullness of Christ, so that we may no longer be children, tossed to and fro by the waves and carried about by every wind of doctrine, by human cunning, by craftiness in deceitful schemes. Rather, speaking the truth in love, we are to

grow up in every way into him who is the head, into Christ, from whom the whole body, joined and held together by every joint with which it is equipped, when each part is working properly, makes the body grow so that it builds itself up in love” (Ephesians 4:11-16).

Responsibilities

- **Preaching/Teaching/Worship**

- - Preach God’s Word on Sunday mornings and other special services as called by the Session. (Eventually, the session desires to resume a Sunday evening service too - either a formal worship service or Bible study.)
- - Conduct worship services which include Bible reading, prayer, and music.
- - Responsible for order of worship, periodic administration of the sacraments, and benediction during the church service.
- - Lead and administrate Sunday School and Bible Studies as asked by the Session.
- - Supports, upholds, and maintains the confessional standards of the Orthodox Presbyterian Church.

- **Pastoral Care**

- - Be available and accessible to members of the congregation through the use of regular office hours and appointments.
- - Implement a regular schedule of consistent visitation to all members in their homes.
- - Partner with elders, deacons and other members to provide pastoral care for the sick, elderly, and suffering.
- - Offer prayer and counseling to people who face crises and / or difficult circumstances.
- - Conduct funerals, weddings, and baptisms, and provide related pastoral care including premarital counseling.
- - Other duties as the need arises or as determined by the Session.

- **Administration and Leadership**

- - Articulate and promote the mission of our church to the congregation and community.
- - Attend and report at session meetings of Elders and Trustees.
- - Be a member of the Trustees involved in the administrative oversight of the church.
- - Lead congregational meetings on a regular basis.
- - Help build community within the church.
- - Assist in the training for Elders, Deacons, and other roles in the church.
- - Encourage members to use their gifts to serve the church and help others grow in faith.

- **Outreach**
 - - Demonstrate and prioritize hospitality to congregants, visitors, and members of the community.
 - - Carry out the evangelistic mission of the church by reaching out to our community with the love of Christ.
 - - Provide prayer and encouragement to the missionaries we support both locally and around the world.
 - - Coordinates the maintenance of the church website as vehicle of evangelism.

- **Denominational Responsibilities**
 - - Represent the church at General Assembly, Presbytery of the Northwest, and regular meetings of local pastors.

Organizational Structure

The Pastor is accountable to the Elders in doctrine, life, and pastoral duties.

Qualifications

- Master of Divinity based in Reformed Christian theology
- Member of a Reformed church for five or more years
- Demonstrated love of God and the church, and a person of prayer
- Committed to ongoing personal, spiritual, and professional growth
- Strong interpersonal skills and ability to relate to people of all ages and backgrounds
- Preaching which is Biblical Theological, redemptive historical, and Christocentric
- Leader who will work with the Session and congregation to define and implement a vision
- Pastoral heart willing and able to comfort and counsel hurting, confused, and broken people