

**Fair Hill Church**  
**Part-Time - Worship Director Job Description**  
**Updated: 12/21/21**

**Duties and Responsibilities:**

- Direct the worship ministry of Fair Hill Church.
- Create the weekly worship set list and overall worship service experience.
- Coordinate with the Pastors on Scripture texts and themes, song selection and overall vision of the worship service.
- Prepare for and lead a weekly worship rehearsal and Sunday morning worship rehearsal.
- Research new music and create any necessary rehearsal elements.
- Manage the musical and volunteer details of the worship service on Planning Center.
- Create all elements of the music and sermon in Proclaim.
- Develop and invest personally in a thriving volunteer worship team and tech team.
- Recruit, audition, supervise and schedule the Worship Team and Tech team.
- Strategically plan for future growth and development of the worship ministry.
- Supervise the maintenance of all musical and technical equipment.
- Supervise the audio recording and posting of Sunday worship service.

**Qualifications:**

- Demonstrated leadership of worship services that are musically inspiring, Scripture-filled, gospel-centered, mission-focused, relevant and celebrative.
- Strong leadership ability and organizational skills.
- A people person who is able to encourage and excite volunteers.
- The ability to lead the congregation into a genuine worship experience.
- Musical proficiency and knowledge necessary to lead the worship team.
- Agreement and support of Fair Hill Church's vision, mission and theology as a reformed, evangelical church.
- Must be a committed follower of Jesus who rejoices in the gospel and is committed to being disciplined and making disciples. Must become a member of Fair Hill Church.
- Sets and maintains healthy boundaries with work, family, rest and personal worship.
- A self-motivated learner committed to personal and professional development.

**About Fair Hill Church:**

- A part of the Presbyterian Church in America
- Gospel-centered worship & preaching

- Casual attire (e.g. pastors wear jeans)
- 150 Weekly Attendance
- Contemporary Worship Style and Liturgy

Please send a copy of your resume to [info@fairhillchurch.org](mailto:info@fairhillchurch.org)