



Production Director Job Opening

Wildwood Church is a Presbyterian Church (PCA) in Tallahassee, Florida, and we are looking for our next Production Director. We are looking for someone who will partner with us to reach our mission of making mature and equipped disciples of Jesus who live with Gospel purpose.

1. Position Purpose

The Production Director (PD) will apply practical technology to present the vision cast by leadership. The PD will be the primary leader and trainer of the tech team, and oversees the part-time Production Assistant. The PD will work closely with all ministry directors to creatively implement the vision and mission of the church through technology.

2. Scope of Responsibility

The PD will work with church and ministry leaders to develop and maximize technological and production elements. This will include training and developing production teams and volunteers, as well as speaking into production elements for events, upgrades, new spaces, etc. The PD will also maintain existing tech equipment campus-wide, research upgrades, replacements, and repairs, and keep tech requests on time and on budget.

3. Essential Characteristics

The Production Director will be expected to be proficient in the following areas:

CHARACTER

A committed Christian whose manner of life is consistent with the faith he/she professes and also a mature Christian who meets Biblical qualifications for leadership. Endorse the ministry philosophy and be enthusiastic about the mission and vision of Wildwood Church.

LEADERSHIP

Leader, big-picture planner, ministry partner, coach and motivator. Lead and manage other staff and volunteers to implement the larger vision of the church in the areas of audio, visual, and live-streaming technologies.

COACHING/TRAINING

Educate people about procedures and functions for production elements across the campus. Meet them where they are in their level of understanding and help them come to know what we do and why we do it and how they can contribute..

CREATIVITY

Continually look for ways to maximize existing churchwide and ministry technologies in innovative ways that will enhance the experience of the congregation or audience.

To apply: email a current resume, photo and philosophy of ministry to rmatherly@wildwoodtlh.com

MEDIA APTITUDE

Show proficiency in the understanding and operation of lighting design, audio engineering, video projection, videography/broadcast video and an ability to learn and grow in these mediums.

ORGANIZATION/PLANNING

Demonstrate wisdom in prioritizing and triaging tasks and events. Follow schedules, meet deadlines, and reasonably set expectations for necessary installations, updates, builds, etc.

RELATIONALITY

Sit at the table with leadership and act as an advocate for creative production elements. Connect with ministries on a regular basis to understand their ministries' goals and needs.

TROUBLESHOOTING

Quickly diagnoses technology problems or finds interim working solutions to minimize loss of compromised elements.

4. Essential Duties

- Develop, oversee, and maintain a robust and functional audio/video/live-streaming presence across Wildwood's ministries and venues (including Northside Stage).
- Partner with ministries, meeting with them and creating effective and consistent environments for audio/video/live-streaming.
- Train and oversee a team of staff/volunteers to run various production elements effectively.

5. Education and Experience Requirements

A Bachelor's degree (Audio Production, Show Production, etc.) and/or document previous employment in a position that would demonstrate skills comparable to a Bachelor's Degree.

7. Skills and Experience

- Experience working in production at medium to large-sized church on a regular basis
- High capacity troubleshooting of various production elements
- Organizational skills
- General knowledge of audio, video, presentation, and live-streaming
- Specified knowledge of *at least one of or a combination of* audio, video, presentation, and live-streaming
- Excellent volunteer management and training
- Competency in production element repair

8. Work Hours, Compensation and Benefits

The PD position is a full-time salaried staff position with insurance and benefits - Salary and benefits commensurate with experience.

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