

Job Description
Director of Children's Ministries
Rainbow Presbyterian Church, Rainbow City, AL

Hired By: Session
Reports To: Senior Pastor

Purpose

The Director of Children's Ministries is tasked with leading our children and their parents to believe, model, communicate and celebrate the gospel of our Lord Jesus Christ.

Responsibilities

I. LEADER-EQUIPPER: Resource and mobilize volunteers and parents for effective ministry to our children.

A. Resource teachers

1. Evaluate, order, and distribute curricula for all classes. Ensure that curriculum is faithful to our church's doctrine, theological vision and philosophy of children's ministry.
2. Provide an understanding of the scope and sequence of the curriculum.
3. Equip teachers to see and teach the Bible from a Gospel-centered perspective
4. Plan and orchestrate teacher training workshops on an as needed basis.
5. Provide teachers with basic classroom management skills - both content and teacher-student relationships will suffer if the teacher is ill equipped to maintain classroom order and etiquette. (Periodically observe classrooms).

B. Resource parents

1. Work with Pastoral Staff in developing a plan to equip parents with recommended resources for parenting, family worship and discipleship.
2. Shepherding parents who have children from birth to grade 5 through counsel, intervention, and feedback.
3. Assist the staff in training events geared to equipping our families.

II. RECRUITER-ADMINISTRATOR

A. Recruit, oversee and mobilize all children's ministry workers.

1. Pray regularly for all ministry volunteers as well as all the children and their families.
2. Recruit, build, train and give leadership to our Children's Ministry Team
2. Oversee the Nursery Coordinator.
3. Recruit, oversee and mobilize teachers and workers for Children's Sunday School, and Children's Church. Oversee the screening process for all volunteers.
4. Stock and organize the supply closet for ministry volunteers.

B. Prepare and manage children's ministry budget.

C. Maintain Children's ministry section of website.

D. Plan and implement with the Children's Ministry Team special events such as...

1. VBS
2. Missions Emphasis Month

III. TEACHER

- A. Teach Children's Church a minimum of four months out of the year.
- B. Visit and/or teach a Children's Sunday School class two Sundays a month.
- C. Oversee children's membership procedures and teach yearly catechism class.

Personal Qualifications for Position

- Demonstrable love for children and a specific call to children's ministry.
- Renew your own heart in grace through regular Sunday morning worship and being an active member of a small group.
- A person who daily walks with God and makes prayer an important feature of their lives and ministry.
- Learn and develop skills and understanding of Children's Ministry through reading, conferences, etc.
- 1-3 years experience in children's work as a professional (teacher) or in children's ministry leadership.

Please contact Dick Cain with inquiries:

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