

Director of Connect Ministries

Description:

The Director of Connect Ministries (DCM) will help UPC fulfill its mission to make disciples by designing, developing, and directing events and opportunities for our members to connect with one another and with unchurched people from the surrounding community. Central to these events and opportunities will be the offering of easy next steps for unchurched people to get connected to UPC.

Responsibilities:

1. Recruit and train a **Connect Team** of 5 to 10 committed volunteers
2. Recruit, Train, and Lead the **Welcome Team**
3. Schedule, plan, and execute consistent and compelling **Connect Events**; opportunities for our members to connect with one another and, at the same time, with people from the community who do not have a church home. These events should include things such as:
 - a. Women's Connect Evens
 - b. Men's Connect Events
 - c. Singles Connect Events
 - d. Family Connect Events
4. Work closely with the Director of Grow Ministries (DGM) to ensure every **Connect Event** presents opportunities for people to get more connected at UPC through: future Connect Events, upcoming Bible Studies, ongoing Community Groups, etc.).
5. Track the number of new people who attend **Connect Events**
 - a. Submit quarterly reports for the Executive Pastor and Elders
 - b. Publish info in an annual report
6. Oversee scheduling, volunteer recruiting and training, and promotion for **Connect Groups** such as:
 - a. Explore Christianity
 - b. Financial Peace University
 - c. Grief Share
 - d. Re: Engage
 - e. Divorce Care
 - f. Celebrate Recovery
7. Oversee scheduling, volunteer recruitment and training, and promotion for **Annual Connect Events** such as:
 - a. Christmas Event
 - b. Post Easter Event
 - c. Back to School Bash
 - d. Fall-Festival
8. Set and accomplish short term, mid-range, and long-term goals for every Connect Ministry
9. Participate in weekly Leadership Team meetings
10. Participate in weekly Sermon Prep meetings
11. Other tasks as assigned by the Executive Pastor

Reports to:

Executive Pastor (XP)

Working Conditions:

1. **Full time:** 40 hours per week
2. **Office Hours:** Five weekdays per week to be coordinated with the XP, with the understanding that the kind of relational ministry we desire will require being out of the office frequently

Expectations & Qualifications:

1. **Character:** The DCM must be deeply committed to Christ and exhibit an ongoing growth in spiritual maturity and godliness.
2. **Membership:** The DCM must be (or become) a member of University Presbyterian Church and must actively participate in worship and in a discipleship group. Under Biblical authority, the DCM must demonstrate joyful submissions to the elders and staff.
3. **Education:** Bachelor's degree required.
4. **Experience:** Demonstrated experience both as the one being disciplined and as the one disciplining another follower of Christ in a Church environment.
5. **Skills:**
 - a. Able to work in a team environment
 - b. Able to communicate with maturity and wisdom
 - c. Demonstrated ability to teach
 - d. Demonstrated ability to connect with others in meaningful relationships
6. **Motivation:** The DCM must be self-motivated and ready to serve

Contact:

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