



## Senior High Director of Boys Position Description

### **General Information:**

Title: Senior High Director of Boys

Reports to: Assistant Youth Director

Relates Closely to: Youth Director, Youth Ministry Team, Church Ministry Staff, Pastoral Staff

Purpose of position: To develop, implement and lead a gospel-centered ministry to 9<sup>th</sup> – 12<sup>th</sup> grade students.

### **Basic Requirements:**

- Growing personal relationship with Jesus Christ.
- Mature and cohesive working relationship with Youth Director and Youth Ministry team.
- Desire and ability to work effectively with youth, young adults, parents, diverse individuals, and teams of volunteers.
- Ability to work cooperatively with others, maintain a positive disposition and flexibility in solving problems.
- Excellent time management, communication, organizational, and execution skills.
- Commitment to timeliness, reliability, and excellence in all things.
- Takes initiative in accessing, meeting and completing needs.
- Gift of gospel-centered teaching in an engaging manner to all students of the ministry.
- Ability and desire to seek direction, confront, and apologize.
- Willing to engage difficulties and conflict with humility.
- Basic lay-counseling and listening skills appropriate for youth ministry.

### **Education and Experience:**

- Minimum education requirement: Bachelor degree (seminary degree preferred)
- 3+ years of ministry experience desirable.
- Proven capability for leading a discipleship ministry.
- Track record of developing personal relationships and building ministry structure.

### **Specific Duties & Responsibilities:**

- Aid in developing, organizing and leading the Sunday School ministry to students.
- Aid in developing, organizing and leading small group discipleship ministry to bring students to maturity in Christ.
- Aid in developing, organizing and leading special activities, such as, mission trips, retreats, and other events that foster relationship building, spiritual maturity, and advancement of the kingdom.
- Aid in building and shepherding a community of volunteers to invest in the lives of students and lead in the various programs for the youth ministry (fellowship, coaching, care, accountability, etc.)
- Meet regularly with youth ministry staff, lay leaders and volunteers (check-ins, lunch, accountability, etc).
- Meet regularly with students encouraging and directing them toward a committed relationship with Jesus Christ (1v1, school visits, games/plays, etc).
- Complete regular maintenance tasks associated with a growing youth ministry (stocking hospitality supplies, gathering ministry supplies, etc).

### Job Classification

|   |                                     |                                       |                                  |
|---|-------------------------------------|---------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Exempt    | <input type="checkbox"/> Non-exempt |                                       |                                  |
| <input checked="" type="checkbox"/> Full-time | <input type="checkbox"/> Part-time  | <input type="checkbox"/> Temporary    |                                  |
| <input checked="" type="checkbox"/> Pastoral  | <input type="checkbox"/> Program    | <input type="checkbox"/> Coordinating | <input type="checkbox"/> Primary |

**General Information:**

Title: Senior High Director of Girls

Reports to: Assistant Youth Director

Relates Closely to: Youth Director, Youth Ministry Team, Church Ministry Staff, Pastoral Staff

Purpose of position: To develop, implement and lead a gospel-centered ministry to 9<sup>th</sup> – 12<sup>th</sup> grade students.

**Basic Requirements:**

- Growing personal relationship with Jesus Christ.
- Mature and cohesive working relationship with Youth Director and Youth Ministry team.
- Desire and ability to work effectively with youth, young adults, parents, diverse individuals, and teams of volunteers.
- Ability to work cooperatively with others, maintain a positive disposition and flexibility in solving problems.
- Excellent time management, communication, organizational, and execution skills.
- Commitment to timeliness, reliability, and excellence in all things.
- Takes initiative in accessing, meeting and completing needs.
- Gift of gospel-centered teaching in an engaging manner to all students of the ministry.
- Ability and desire to seek direction, confront, and apologize.
- Willing to engage difficulties and conflict with humility.
- Basic lay-counseling and listening skills appropriate for youth ministry.

**Education and Experience:**

- Minimum education requirement: Bachelor degree (seminary degree preferred)
- 3+ years of ministry experience desirable.
- Proven capability for leading a discipleship ministry.
- Track record of developing personal relationships and building ministry structure.

**Specific Duties & Responsibilities:**

- Aid in developing, organizing and leading the Sunday School ministry to students.
- Aid in developing, organizing and leading small group discipleship ministry to bring students to maturity in Christ.
- Aid in developing, organizing and leading special activities, such as, mission trips, retreats, and other events that foster relationship building, spiritual maturity, and advancement of the kingdom.
- Aid in building and shepherding a community of volunteers to invest in the lives of students and lead in the various programs for the youth ministry (fellowship, coaching, care, accountability, etc.)
- Meet regularly with youth ministry staff, lay leaders and volunteers (check-ins, lunch, accountability, etc).
- Meet regularly with students encouraging and directing them toward a committed relationship with Jesus Christ (1v1, school visits, games/plays, etc).
- Complete regular maintenance tasks associated with a growing youth ministry (stocking hospitality supplies, gathering ministry supplies, etc).

### Job Classification

|   |                                     |                                       |                                  |
|---|-------------------------------------|---------------------------------------|----------------------------------|
| <input checked="" type="checkbox"/> Exempt    | <input type="checkbox"/> Non-exempt |                                       |                                  |
| <input checked="" type="checkbox"/> Full-time | <input type="checkbox"/> Part-time  | <input type="checkbox"/> Temporary    |                                  |
| <input checked="" type="checkbox"/> Pastoral  | <input type="checkbox"/> Program    | <input type="checkbox"/> Coordinating | <input type="checkbox"/> Primary |