

## **Youth Director Job Description: Springton Lake Presbyterian Church (SLPC)**

SLPC is a congregation of the Presbyterian Church in America (PCA) located in Newtown Square, PA, in the western suburbs of Philadelphia. Our growing church of 350 includes over 30 current Middle School and High School students, and over 60 elementary-age students providing significant growth opportunity for the youth program in the future.

The Youth Director is chiefly responsible for overseeing the Middle School and High School students of SLPC, encouraging them to live out their Christian faith in every area of life. SLPC has an existing youth program, but seeks someone with the creativity, capability, and capacity to develop programs and strategies that will be even more effective in discipling and evangelizing the youth in our church and in our community. The Youth Director will work in close collaboration with the Associate Pastor, church leaders, and key parents of our youth.

The Youth Director reports directly to the Associate Pastor, with general evaluation by the Session.

### **Roles and responsibilities of the position:**

1. Actively engages discipleship and mentoring of Middle School and High School students.
2. Provides oversight, leadership, and ensures the ongoing effectiveness of Middle School and High School programs.
3. Serves to support and resource parents as they fulfill their responsibility as the primary spiritual influence of their children.
4. Administers all aspects of the High School Program
  - Sunday School (recruit volunteers, supervise, and teach)
  - Weekly discipleship program
  - Plan monthly social/outreach events
  - Plan quarterly service projects
  - Actively disciple a core group of student leaders
5. Administers all aspects Middle School Program
  - Sunday School (recruit volunteers, supervise, and teach)
  - Weekly large group meeting
  - Plan monthly social/outreach events
  - Plan quarterly service projects
  - Actively disciple a core group of student leaders
6. Coordinates consistent communication with students, parents, volunteers, church staff, and the broader congregation, including social media engagement.
7. Recruits and trains Sunday School teachers and adult volunteers for discipleship and other events.
8. Plans and organizes two retreats per year (one in conjunction with sister churches in our presbytery).

9. Plans, organizes, and attends the annual High School summer missions trip, including recruiting adult volunteers, training the team, and supervising fundraising efforts.
10. Plans and organizes quarterly service projects for High School and Middle School students, and any associated fundraising activities.
11. Assists the pastoral staff with the youth communicant class.
12. Attends the annual Camp Treasure Island VBS program (CTI), assisting the CTI director as needed and recruiting our youth to serve as CTI staff.
13. Establishes relationships with families and parents of youth involved in ministry programs, and develops a Parental Advisory Group to assist with vision and direction.
14. Proactively pursues students in life events and mentoring opportunities outside specific church programs (attending school activities, family events, breakfast/coffee, etc.) at least once a week.
15. Engages in regular evangelism through building relationships with students in the Marple-Newtown School District.
16. Attends weekly staff meetings, annual church leadership retreat, and other staff functions.
17. Partners with the Children's Ministry Director to ensure proper coordination and alignment between youth and children's ministries.
18. Partners with the young adult leadership team to transition high school seniors into college life.
19. Establishes the budget and tracks the monies designated for middle and high school ministries.
20. Coordinates joint youth activities with sister churches as appropriate.
21. Maintains the safety policy and background check requirements for all youth ministry volunteers.

### **Education and/or Experience**

- A dedicated follower of Jesus Christ with a clear call to vocational ministry
- A minimum of two years of related experience in shepherding and discipleship of youth
- A college undergraduate degree or above
- Experience training volunteers for shepherding ministry

### **Skills and Attributes**

- Able to teach with a shepherd's heart
- Effective verbal and written communicator, adept with multiple forms of electronic communication
- Highly relational, able to connect with a wide variety of students and adults
- Gifted in evangelism
- Demonstrates the ability to equip leaders for the work of the ministry

- Evident Fruit of the Spirit, teachable and humble
- Good listener and a respectfully honest contributor to discussion
- Gifted and capable, both pastorally and administratively
- Understands and affirms the theological convictions of SLPC as expressed in the Westminster Standards, commits to membership of SLPC, and desires to pursue ordination in the PCA

This position is full-time and provides a salary/benefits package commensurate with qualifications and experience. Please submit applications (resume with references and cover letter) to Rev. David White: [dwhite@slpca.org](mailto:dwhite@slpca.org). If you have a completed PCA Ministerial Data Form, please include with your application.