

## Nominations Process Overview

**PLEASE SEE THE END OF THIS DOCUMENT FOR IMPORTANT UPDATES DUE TO THE POSTPONED GENERAL ASSEMBLY!**

This document provides a brief overview of the nominations process, forms, and nomenclature (including some helpful tips). This is only an overview – for specific rules or guidance, please refer to the Nominating Committee Manual, the appropriate sections of the BCO and RAO, or ask the Stated Clerk's Office.

**First** – download the Nominations materials and forms from our website:

<http://www.pcaac.org/presbyterydownloads/>

-You may download forms individually, but if you are in charge of nominations in your presbytery, you may find it helpful to download the complete nominations packet in a zip file.

-If you download the Zip File called "YEAR Fall Nominations Packet", you should be able to find the following helpful folders and files:

**-Appointees to Nominating Committee and RPR:** Appointments are for three years, and the class year is held by the presbytery (not the individual). So if your presbytery is in the class of 2021, but you don't have someone currently serving on RPR, if you appoint them this year, they would only serve two years before their term expires.

-Files 055 and 056 show the current appointments to both NC and RPR, and the class year and elder type for your presbytery.

-If you wish to appoint someone, or to change an existing appointment, you'll need to fill out form 053 and return it by the deadline.

**-Nominations to Permanent Committees:** These members are nominated by the presbytery, reviewed by the Nominating Committee and selected for a slate presented to the General Assembly. There is an opportunity for floor nominations at General Assembly, and then these members are elected to serve a multi-year term (length dependent on the particular committee or board).

-063 GA Directory is the complete directory of all the permanent committees. If you are not sure who from your presbytery is serving on a General Assembly-level committee, this is where to check.

-Each presbytery is able to nominate one RE and one TE to each of the permanent committees. These nominations must be submitted by the deadline. The presbytery must turn in form 059, and each individual must turn in form 060. This deadline is a hard deadline for these forms, and no late forms are accepted.

-Alternates are automatically re-nominated unless the member does not wish to serve again.

-Special circumstances for consideration:

-You may nominate a Deacon to serve on the Boards of RBI and the PCA Foundation.

-Each presbytery may have only one member on the SJC. If your presbytery already has a member serving, you may not nominate an elder to the SJC.

**-Committee of Commissioners:**

-Each presbytery may appoint one commissioner to each Committee of Commissioners. CoCs only serve for one year – at General Assembly. Your presbytery’s “number” indicates which type of elder you should appoint to each CoC (for example, if you are an even numbered presbytery, you should use form 065 to turn in your appointments). For these appointments, late appointments often arise. If you find out someone is attending GA after that date and would like to serve, please email us their info, or an updated form, and we will add them to the roster.

**-Helpful Hints:**

**-Class Years end at General Assembly.** So if your term ends in 2020, you would serve through the General Assembly of 2020, and at the end of the Assembly, you would roll off.

**-Appointments vs. Nominations** – Presbyteries APPOINT members to Nominating Committee, RPR, and Committees of Commissioners. This means each presbytery may have representation on each of these committees, and once your presbytery APPOINTS the member, they begin serving immediately – no further steps are needed.

Presbyteries NOMINATE members to General Assembly level permanent committees (such as MTW’s Committee, the Interchurch Relations Committee, and the Standing Judicial Commission). These members are NOMINATED by their presbytery, must fill out a bio form, and are reviewed by the Nominating Committee. A slate is selected and then elected by the General Assembly. Not every presbytery is represented on every committee.

**UPDATES FOR 2021**

Dear Clerks,

Thank you for your understanding as we work to update many with the latest plans for General Assembly operations in light of the pandemic’s impact.

Working collaboratively with the Chairman of the Nominations Committee, the Administrative Committee recently met and reaffirmed the appropriateness of the steps that flow from former Stated

Clerk Roy Taylor's experienced counsel regarding last summer's postponed General Assembly. With regard to the General Assembly nominations process we want to inform you of these important points:

- 1) **All current members of General Assembly level Committees, Agency Boards, Special Committees, and the Standing Judicial Commission will have their terms continue until the next General Assembly.** The parliamentary principle we are following is that leaders remain in office until the end of the Assembly that elects their successors. This practically means that all General Assembly terms are extended by one year. Those who were in the class of 2020 are now in the class of 2021 (still serving until the end of the 2021 General Assembly).
- 2) So that there would not be a disruption of the normal class structure of General Assembly committees and boards, the orderly consequence of extending the term of those initially scheduled for 2020 election is that those in subsequent General Assembly classes will also have their terms extended for one year (e.g. those who were in the class of 2023 are now in the class of 2024, and so on).

In light of these steps, we will not be seeking new nominations for General Assembly positions from your presbytery this year. Thus, no new 059 Summary Forms or 060 Biographical Forms are needed. The slate put forth by the Nominating Committee from their March 2020 meeting for the postponed General Assembly is still the current slate to be considered for the upcoming General Assembly. If vacancies arise from that current slate, the Nominating Committee will fill them with those men already nominated by their presbytery. If other vacancies arise from resignation or death, they will be handled by floor nomination at General Assembly, as would occur in our regular General Assembly processes.

Following Dr. Taylor's counsel also means that previous presbytery representatives on the Nominating Committee (NC) and Review of Presbytery Records Committee (RPR) will continue in service – their class years have also been extended by one year. If your presbytery's representative was to roll off in 2020, he will now roll off in 2021. **Your presbytery does not need to send in new appointments to these committees this year unless your current member has moved from your presbytery or no longer wishes to serve. In that case, you may still use the current Form 053 to appoint new members.**

For Committees of Commissioners – your presbytery's formula has not changed, and you need take no further action. **If you wish to have the men you previously appointed for the postponed General Assembly represent your presbytery in reviewing Permanent Committees and Agencies at the upcoming General Assembly, then there is no further action for you to take. However, if you have new appointments, please use the appropriate form (064 for odd numbered presbyteries and 065 for even numbered presbyteries).**

Your work is important, and we are thankful for you! Please let us know if you have any questions, or if there are ways we can pray for you and your work.

Thank you!

Blessings,

Bryan Chapell  
Stated Clerk Pro Tempore