



# ALEXANDRIA PRESBYTERIAN CHURCH

## STAFF POSITION DESCRIPTION

### **Title: Director of Music Ministries**

**Context:** Transformational worship of our Worthy God is at the center of the community at Alexandria Presbyterian Church. We strive to invite others through the power of the Holy Spirit into an awe-inspiring and intimate dialogue with God the Father and His precious Son Jesus. Rejoicing in the Gospel, we are transformed by its power and respond with grateful hearts in service to our God and world. We long to taste the glory of God in such an astonishing way that our city will be drawn to the majesty and mercy of our great God. We desire our worship to serve as an authentic model of the possibilities for transformed individuals, families and a city encountering the glory and grace of God.

Music is a vibrant language used in our worship that invites the congregation to individual and corporate worship. Congregational singing is vigorous. An instrumental and vocal ensemble leads the congregation in songs of praise, confession and response. Both the adult and children's choirs present a repertoire that includes the classic, spiritual and contemporary. Handchimes are used on special occasions. Words used to describe our musical offerings in worship: Spirit-led, Scripture-based, diverse, blended, improvisational, participatory.

In brief, **we are a Gospel-centered church, reformed in our theology, and presbyterian in our government.**

**Summary:** The Director works with the Senior Pastor, the administrative staff and the musicians within APC's community to ensure the development and execution of APC's vision for transformational worship, the core of the church's ministry. The Director leads the worship planning and coordination as well as congregational worship on Sunday. The Director oversees musical ensembles and instrumentalists, shepherds team members, and guides music for non-worship events.

**This position may be complemented by a part-time musician, depending on the need.**

### **Worship Planning & Leading**

- A. Participate in the creative planning of the Sunday worship and special services, in collaboration with the Senior Pastor, and coordinate with the communications and administrative staff.
- B. Select and plan music for APC's two worship services, as well as other ministry events (e.g. retreats, congregational meetings).
- C. Lead weekly worship through singing, accompanying, and conducting, as well as coaching readers and communicating needs to the Audio/Visual Ministry (A/V Team).
- D. Select prayers, confessions and responsive readings for worship.

### **Music Ensemble Coordination**

- A. Oversee the two weekly music ensembles, APC Adult Choir and Praise Team.
- B. Oversee seasonal music ensembles (Youth Choir, Children's Choir, Handchimes) for Christmas and Holy Week/Easter services.



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- C. Develop music teams for worship services, involving: 1) scheduling, equipping, supervising and shepherding team members with a strong prayer base for the music ministry; 2) vetting, scheduling and integrating guest musicians, as needed; and 3) recruiting new music team members.
- D. Schedule and coordinate sheet music for musicians to play in worship.

### Logistics

- A. Coordinate with the A/V Team, ensuring a good sound mix in the sanctuary.
- B. Oversee preparation of worship slidedeck (song lyrics and Scripture verses) in conjunction with the A/V Team.
- C. Consistently communicate with the Senior Pastor, part-time music assistants, A/VTeam and other church staff.
- D. Participate, as a member, in the life and ministry of the church.

### Required Qualities

- A. Spiritual Maturity
  - 1. Authentic and mature relationship with Jesus Christ as Savior and Lord, led by the Holy Spirit.
  - 2. Exhibit a life of Gospel renewal grounded in the Word of God and prayer.
  - 3. Lead a grace-filled life of joy and humility.
  - 4. Committed to the church's vision for transformative worship, grounded in reformed theology.
  - 5. Ability to lead and shepherd the Music Ministry and congregation in prayer and in devotions.
- B. Collaboration
  - 1. Ability to lead worship and to train others as individual and team worship leaders.
  - 2. Ability to recruit, coordinate, and motivate musicians.
  - 3. Strong team player with APC staff and other ministry leaders.
  - 4. Dependable, organized, self-motivated and creative.
  - 5. Ability to demonstrate a close working relationship with the Senior Pastor.
- C. Experience
  - 1. Minimum five years' experience leading music in church-related setting.
  - 2. Attested musical skills and competence.
  - 3. Ability in a wide range of styles, including sacred Christian classics and hymns, choral music and contemporary music.
  - 4. Professional quality keyboard (preferred) or instrumentalist.
  - 5. Strong vocal abilities for leading congregational singing.

### Desired, but not required

- A. Bachelor's (Master's preferred) degree in Music or Theology.



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B. As able, compose and arrange music for APC ensembles (for choirs, the Praise Team, and instrumentalists), particularly for special services.

**Accountability structure:** This position reports directly to the Senior Pastor, receiving support from administrative staff.

#### **Measure of impact**

The primary measure of impact of the Director of Music Ministries' effectiveness is that the Gospel of Jesus Christ is being advanced, that people are responding to the movement of the Holy Spirit, that lives are being transformed for God's glory, and that our people are growing together as a strong community of believers.

**Compensation & Benefits:** Compensation is commensurate with experience. This position is full-time with anticipated 45-50 hours/week (including Sunday activities) and includes a generous benefits package.

**For inquiries, please contact Katie Coombs at [katie.coombs@alexandriapres.org](mailto:katie.coombs@alexandriapres.org)**