



MITCHELL ROAD PRESBYTERIAN CHURCH
Position Description

TITLE: Senior High Youth Ministry Director

REPORT TO: Relational Ministry Director

HR & LEGAL CLASSIFICATIONS

FLSA Status	Exempt	DOL Status	Full-Time	Pay Type	Salary
FLSA EE Class	Professional	DOL Fact Sheet #	17b	Ministerial Exception	Yes

ULTIMATE GOAL / OBJECTIVES OF POSITION:

To oversee, direct, and set vision for the Senior High Youth Ministry (9th-12th grade), including Senior High staff, volunteers, students, and families with the ultimate goal of leading students in becoming disciples of Jesus Christ, following him in every area of their lives.

PRIMARY RESPONSIBILITIES / ESSENTIAL FUNCTIONS:

- Contact Work (Relational Ministry) 40%
 - Foster spiritual growth among the Mitchell Road covenant students as well as those from the community who participate in our ministries
 - Lead a Journey Group of high school students
 - Disciple students through one on one and smaller group meetings
 - Partner with parents to encourage the spiritual growth of their students
- Plan, implement, lead Senior High programs 25%
 - Teach Senior High Night and Sunday School
 - Plan and implement mission trips & retreats
 - Various other youth activities
- Recruit and develop adult and student leaders to serve in the Senior High ministry 15%
- Collaborate with the Junior High Director about overall ministry, as well as leading the staff/staff meetings 10%
- Collaboratively and creatively, bring vision and direction to youth ministry 5%
- Collaboration with Asst. Senior High Director for planning and implementation 5%

REQUIREMENTS / QUALIFICATIONS / EXPERIENCE NEEDED:

- Call to teach Biblical truth to young people
- Desire to evangelize and disciple students
- Biblical and theological knowledge consistent with Reformed doctrine
- College degree
- Willingness to pursue seminary degree
- 2 years youth ministry experience

STAFF AND VOLUNTEERS WHO REPORT TO YOU:

Staff:

Youth Ministry Assistant Director
Youth Ministry Administrative Assistant

Document Revision Date April 2020

Volunteers:

Worship Team/Senior High Leadership Team
Senior High Sunday School Teachers
Senior High Sunday School Discussion Group Leaders
Sunday Night Volunteers
Trip Leaders

WORK ENVIRONMENT & PHYSICAL DEMANDS:

This job operates in a professional office environment with moderate noise and light traffic. The role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets, fax machines and requires the ability to work in a confined space while sitting or standing for extended periods of time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

DISCLAIMERS:

The position description design does not cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities, and activities may be assigned (or changed) at any time with or without notice.

MINISTERIAL EXCEPTION:

Religious Worker not covered by FLSA, Not Entitled to Overtime or Minimum wage.

Qualified Applicants, please forward completed Employment Application and Resume to
nskelton@mitchellroad.org